

EMMAUS BOROUGH COUNCIL
Emmaus Borough Council
Agenda
April 20, 2015, 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Personal Appeals, Part I
4. Community Minute
5. Special Presentations
6. Reading of Minutes

April 6, 2015

7. Decisions on Bids
8. Communications
 - a. Barb Cole, 802 Lawrence Drive – Aqua Zumba Classes at Community Pool.
 - b. Attorney John Ashcraft, III, 20 N. 5th Street – St. John’s Lutheran Church – Handicap Parking along North Fifth Street.
 - c. Budd Coates, Rodale, 400 S. Tenth Street – Request to rent Emmaus Community Pool.
 - d. Todd Graff, 1369 Arch Street – Repairs to Arch Street Playground.
9. Borough Engineer’s Report
10. Solicitor’s Report
11. Unfinished Business, Part I
12. New Business
13. Unfinished Business, Part II

Ordinance No. 1126 – An Ordinance Amending Chapter 16, Section 103, Subsection 18, Dealing with the Prohibition for Carrying any Firearms in a Public Park and the Use of Deadly Force for Self Protection and for Protection of Third Persons (1st Reading 4/6/15) (2nd Reading 5/4/15).

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14. Items Not on Agenda, Subject to Rule 9

15. Mayor's Report

Proclamation 2015-375 – Arbor Day

16. Committee Reports

Public Works/(Highway, Water & Sewer) (Labenberg, Brown, Holtzhafer)

Next Meeting – May 7, 2015 at 3:30 p.m.

- a. Fairview Street
- b. South 10th Street Culvert
- c. Historical House Agreements

Health, Sanitation, and Codes (Shubzda, Holtzhafer, Anders)

Next Meeting – May 21, 2015 at 4:30 p.m.

- a. Emmaus and Upper Milford Joint Environmental Advisory Council
- b. Board of Health
- c. Refuse Bills

Parks and Recreation (Anders, Barrett, Labenberg)

Next Meeting – May 5, 2015 at 4:00 p.m.

- a. Boro Line Park Direction Sign
- b. **Pool Closing Between 1st Day of School and Labor Day**
- c. **Appoint Megan Melnick to the Special Entertainment Commission (term expires 6/7/2017)**

Public Safety (Gilbert, Barrett, Brown)

Next Meeting – May 6, 2015 at 3:00 p.m.

- a. Emergency Operations Plan – Review
- b. IFC Ordinance
- c. Ordinance No. 1126 – Amend Firearms in Parks (2nd Reading 5/4/15)

General Administration (Barrett, Gilbert, Labenberg)

Next Meeting – May 13, 2015 at 9:00 a.m.

- a. Emmaus Public Library Expansion Project
- b. Power DMS
- c. **Resolution 2015-13 – Fields at Indian Creek**

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Budget and Finance (Holtzhafer, Shubzda, Gilbert)

Next Meeting – April 30, 2015 at 3:30 p.m.

- a. Capital Plan
- b. **Resolution 2015-12 – Bill List**

Community Relations, Planning and Development (Brown, Shubzda, Anders)

Next Meeting – May 12, 2015 at 4:15 p.m.

- a. Grant Progress
- b. Committee Structure

17. Personal Appeals, Part II

18. Borough Manager’s Report

- a. Significant Revenue and Expense Items for First Half of April, 2015

19. President’s Business

- a. **Hire Mockenhaupt Benefits Group - Actuarial Services**

20. Adjournment

Next Resolution: 2015-14
Next Ordinance: #1127

The Emmaus Borough Council met in regular session on April 20, 2015 in Borough Council Chambers, 28 S. 4th Street, Emmaus, PA 18049.

CALL TO ORDER

Mrs. Gilbert called the meeting to order at 7:00 p.m.

Lee Ann Gilbert, President	Present
Brian Holtzhafer, Vice President	Present
Roy Anders	Present
Wesley Barrett	Present
Nathan Brown	Present
Brent Labenberg	Present
Jeffrey Shubzda	Present
Winfield Iobst, Mayor	Absent

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Jeffrey Dimmich, Solicitor	Present
Shane Pepe, Borough Manager	Present

PERSONAL APPEALS – PART 1

A. John Donches, 559 Minor Street – invited everyone to attend the CEPTA meeting to be held at the Emmaus Fire Company #1 on Tuesday, April 21, 2015 at 7:30 p.m. The agenda is a report on the State of the County. He also invited Mr. Pepe to attend the June 16, 2015 meeting. Mr. Donches stated that Josephine Sadrovitz will be leaving the area and will be in attendance at the April 21 meeting for a farewell.

COMMUNITY MINUTE

Mr. Anders stated that the Emmaus High School baseball team will be playing a home game at Emmaus Community Park on April 23 and May 5, 2015 at 7:00 p.m. He also stated that the High School softball team has been playing at the Kiwanis field. Mr. Shubzda stated that the Earth Day clean-up was held on Saturday, April 18. He noted that the event was very successful but that attendance was down for the year. He thanked the Emmaus and Upper Milford Joint Advisory Council for hosting the event. Mr. Shubzda also stated that on Sunday, April 19, the Emmaus Public Library held the dedication ceremony for the mosaic wall mural. He congratulated the East Penn teachers and the Emmaus Arts Commission for their combined effort with the mural.

SPECIAL PRESENTATIONS – None.

READING OF MINUTES

Motion by Mr. Labenberg, seconded by Mr. Barrett to dispense with the formal reading of the April 6, 2015 Minutes. There were 7 ayes. Motion carried.

Motion by Mr. Labenberg, seconded by Mr. Anders to adopt the April 6, 2015 Minutes as drafted. There were 6 ayes, 1 abstention (Brown). Motion carried.

DECISION ON BIDS – None.

COMMUNICATIONS

a. Barb Cole, 802 Lawrence Drive – Aqua Zumba Classes at Community Pool. Referred to the Special Entertainment Commission.

b. Attorney John Ashcraft, III, 20 N. 5th Street – St. John’s Lutheran Church – Handicap Parking along North Fifth Street. Referred to the Public Safety Committee.

c. Budd Coates, Rodale, 400 S. Tenth Street – Request to rent Emmaus Community Pool. Referred to the Parks and Recreation Committee.

d. Todd Graff, 1369 Arch Street – Repairs to Arch Street Playground. Referred to the Parks and Recreation Committee.

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e. Ed Farnschlader, 4110 Newport Drive, Emmaus – Request reappointment to the Parks and Recreation Commission (term expires 5/1/15). Referred to the Parks and Recreation Committee.

f. Jeffrey McElhaney, 16 S. 4th Street – Request reappointment to the Parks and Recreation Commission (term expires 5/1/15). Referred to the Parks and Recreation Committee.

g. Emmaus Ambulance Corps – Letter of Recognition from the American Heart Association for receiving the 2015 Mission Lifeline EMS Bronze Performance Achievement Award.

BOROUGH ENGINEER’S REPORT – None.

SOLICITOR’S REPORT

Solicitor Dimmich reported that the Reply Brief to the Pennsylvania Labor and Relations Board will be filed on Tuesday, April 21, 2015 and the Reply Brief to the Union will be filed on Wednesday, April 22, 2015.

Progress.

UNFINISHED BUSINESS, PART I – None.

NEW BUSINESS – None.

UNFINISHED BUSINESS, PART II – None.

Mrs. Gilbert reported that Ordinance No. 1126 is scheduled for its 2nd Reading on May 4, 2015.

ITEMS NOT ON AGENDA, subject to Rule 9 – None.

MAYOR’S REPORT

Mrs. Gilbert read Proclamation 2015-375, declaring April 24, 2015 as Arbor Day in the Borough of Emmaus, and urged all citizens to plant trees to gladden the hearts and promote the well-being of present and future generations.

Progress.

COMMITTEE REPORTS

a. Public Works Committee

Mr. Labenberg reported that the next Committee Meeting is May 7, 2015 at 3:30 p.m.

Progress.

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b. Health, Sanitation, and Codes Committee

Mr. Shubzda reported that the Committee held a lengthy discussion with a representative from J. P. Mascaro about concerns with refuse and recycling pick-up. Mr. Shubzda reported that J.P. Mascaro is receiving approximately 13 complaint phone calls per week. He also reported that the number of complaints is less than previous years.

Progress.

c. Parks and Recreation Committee

Motion by Mr. Anders, seconded by Mr. Labenberg to close the Emmaus Community Pool from Monday, August 31, 2015 through Thursday, September 3, 2015. There were 6 ayes, 1 opposed (Holtzhafer). Motion carried.

Mr. Anders reported that the Committee interviewed Megan Melnick for a vacancy on the Special Entertainment Commission. The Committee recommends appointing her to the Commission. Mr. Shubzda asked how many vacancies are on the Commission. Mr. Pepe responded that there are 4 additional vacancies.

Motion by Mr. Anders, seconded by Mr. Barrett to appoint Megan Melnick to the Special Entertainment Commission to a term expiring on 6/7/2017. There were 7 ayes. Motion carried.

Mr. Anders reported that the Public Works Department and Mr. Pepe completed a light audit of the athletic fields at Community Park. He also thanked the Public Works Department for their hard work preparing and maintaining the athletic fields.

Progress.

d. Public Safety Committee

Mrs. Gilbert reported that the next Committee Meeting is May 6, 2015 at 3:00 p.m.

Progress.

e. General Administration Committee

Mr. Barrett reported that Rick Koze and Jeff Chandler from Kay Builders were in attendance with their Solicitor to discuss concerns with the Resolution Council adopted for the Fields at Indian Creek development project. Mr. Koze requested additional time to place an emergency access road in the development. Mr. Barrett stated that the initial Resolution states that the emergency access road will be built after the 10th unit is completed. Mr. Barrett stated that the Committee recommends adopting a new Resolution stating that Kay Builders shall begin constructing the emergency access road after the 20th unit is complete or nine months from the first occupancy permit, whichever comes first, with the road to be completed within six months after construction begins.

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Resolution 2015-13 – A Resolution Revising Certain Conditions of Resolution 2015-9 Relating to Approval of the Lot Consolidation and Preliminary Land Development Plans for the Fields at Indian Creek.

Motion by Mr. Barrett, seconded by Mr. Labenberg to adopt Resolution 2015-13. There were 7 ayes. Motion carried.

Mr. Barrett reported that the next Committee Meeting is May 13, 2015 at 9:00 a.m.

Progress.

f. Budget and Finance Committee

Mr. Holtzhafer read Resolution 2015-12 authorizing payment of the April 20, 2015 Bill List, as follows:

Bill List	\$	334,392.08
Payrolls #8	\$	127,166.41
Payroll Taxes	\$	<u>43,913.55</u>
Total	\$	505,471.84

Done this 20th day of April 2015.

Motion by Mr. Holtzhafer, seconded by Mr. Shubzda to approve the April 20, 2015 Bill List. There were 7 ayes. Motion carried.

Progress.

g. Community Relations, Planning and Development Committee

Mr. Brown reported that the South Mountain Cycle shop recently held a one-year anniversary celebration. He stated that the event was very well attended.

Mr. Brown reported that the next Committee Meeting is May 12, 2015 at 4:15 p.m.

Progress.

PERSONAL APPEALS, PART II - None.

BOROUGH MANAGER’S REPORT

Mr. Pepe reported that the Significant Revenue and Expense Items for the first half of April, 2015 are in the Council binders and offered to entertain questions about them.

Progress.

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PRESIDENT'S BUSINESS

Mrs. Gilbert reported that the Pension Board conducted Actuary interviews on Wednesday, April 8, 2015 at 2:00 p.m., and recommends hiring Mockenhaupt Benefits Group to serve in the capacity of Pension actuary. Mr. Anders asked if the term is yearly. Mrs. Gilbert responded affirmatively.

Motion by Mr. Labenberg, seconded by Mr. Anders to hire Mockenhaupt Benefits Group as the Pension actuary for the Borough of Emmaus Police Pension and Employee Non-Uniformed Pension Plan. There were 7 ayes.

Motion by Mr. Labenberg, seconded by Mr. Barrett to adjourn. There were 7 ayes. Motion carried.

The April 20, 2015 Meeting of the Emmaus Borough Council adjourned at 7:28 p.m.

Shane Pepe
Borough Manager

Transcribed by: Paula Weiant
Administrative Assistant
April 22, 2015