

June 15, 2015

EMMAUS BOROUGH COUNCIL
Emmaus Borough Council
Agenda
June 15, 2015, 7:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Personal Appeals, Part I

4. Community Minute

5. Special Presentations

Emmaus Lions Club – Donation for Merry-Go-Round

2014 Volunteer of the Year Award – Teri Sorg-McManamon

6. Reading of Minutes

May 18, 2015

7. Decisions on Bids

8. Communications

- a. Amy Huber, 609 Chestnut Street – Street Crossing Signs.
- b. Ruth Kemmerer, Emmaus Woman’s Club – Pavilion Rental Fee Waiver.
- c. Robert Toth, 116 Crest Way – Use of Arts Pavilion for Church Mass.
- d. Mark Bowman, 33 W. Berger Street – Resignation from the Parks and Recreation Commission.

9. Borough Engineer’s Report

10. Solicitor’s Report

11. Unfinished Business, Part I

Ordinance No. 1127 – An Ordinance of the Borough of Emmaus, Lehigh County, Pennsylvania, Amending the Code of Ordinances, Chapter 1, Part 7.C, Entitled “Borough of Emmaus Police Pension Plan” to Comply with Act 600 of 1956, as Amended, and Chapter 1, Part 7.B, Entitled “Employees Pension Plan”. (1st Reading 5/18/2015) (2nd Reading 6/15/2015)

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12. New Business

Ordinance No. 1128 – An Ordinance Amending the Borough of Emmaus Zoning Ordinance of 1993, as Amended, to Delete Definitions and Regulations Relating to “Brew Pubs” and “Craft Breweries” and to substitute Therefore Definitions and Regulations Relating to “Craft Beverages,” “Craft Beverage Restaurants” and “Craft Beverage Production Facilities”; to Provide for Such Uses as Conditional Uses in the Highway Commercial (B-H), Light Industrial (I-L) and Central Commercial (B-C Zoning Districts; and to Provide Use, Bulk and Performance Regulations for Such Uses. (1st Reading 6/15/15)

13. Unfinished Business, Part II

14. Items Not on Agenda, Subject to Rule 9

15. Mayor’s Report

16. Committee Reports

Public Works/(Highway, Water & Sewer) (Labenberg, Brown, Holtzhafer)

Next Meeting – July 2, 2015 at 3:30 p.m.

- a. Fairview Street
- b. South 10th Street Culvert
- c. Historical House Agreements

Health, Sanitation, and Codes (Shubzda, Holtzhafer, Anders)

Next Meeting – June 18, 2015 at 4:30 p.m.

- a. Emmaus and Upper Milford Joint Environmental Advisory Council
- b. Board of Health
- c. Refuse Bills
- d. IFC Ordinance

Parks and Recreation (Anders, Barrett, Labenberg)

Next Meeting – July 7, 2015 at 4:00 p.m.

- a. Boro Line Park Direction Sign
- b. **Reappoint Scott Carter to the Special Entertainment Commission (term expires 6/7/2018)**
- c. **Resolution 2015-17 PA Council of the Arts Grant Application**

Public Safety (Gilbert, Barrett, Brown)

Next Meeting – July 1, 2015 at 3:00 p.m.

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- a. Emergency Operations Plan – Review
- b. Adopt the Ambulance Policy and Procedure Manual**

Public Safety (continued)

- c. **Offer Conditional Employment to Austin Thompson – Police Officer**
- d. **Director of Emergency Services (Fire Chief) Job Description**
- e. **Advertise Director of Emergency Services Job Position**
- f. **Hire April Schiel – PT Paramedic and Jonathan Al-Khal – PT EMT**
- g. **Resolution 2015-18 Automated Red Light Enforcement Program Grant Application**

General Administration (Barrett, Gilbert, Labenberg)

Next Meeting – June 24, 2015 at 9:00 a.m.

- a. Emmaus Public Library Expansion Project
- b. Power DMS
- c. Record Retention
- d. Ordinance No. 1128 – Amended Brew Pub Ordinance**

Budget and Finance (Holtzhafer, Shubzda, Gilbert)

Next Meeting – June 25, 2015 at 3:30 p.m.

- a. Capital Plan
- b. Resolution 2015-16 – Bill List**
- c. Financing RFP
- d. Ordinance No. 1127 – Amended Police and Employees Pension Plan**

Community Relations, Planning and Development (Brown, Shubzda, Anders)

Next Meeting – July 14, 2015 at 4:15 p.m.

- a. Grant Progress
- b. Committee Structure
- c. Southwestern Lehigh Comprehensive Plan

17. Personal Appeals, Part II

18. Borough Manager's Report

- a. Significant Revenue and Expense Items for May, 2015

19. President's Business

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20. Adjournment

Next Resolution: 2015-17

Next Ordinance: #1129

The Emmaus Borough Council met in regular session on June 15, 2015 in Borough Council Chambers, 28 S. 4th Street, Emmaus, PA 18049.

CALL TO ORDER

Mrs. Gilbert called the meeting to order at 7:00 p.m.

Lee Ann Gilbert, President	Present
Brian Holtzhafer, Vice President	Absent
Roy Anders	Present
Wesley Barrett	Present
Nathan Brown	Present
Brent Labenberg	Present
Jeffrey Shubzda	Present
Winfield Iobst, Mayor	Present
Tom Dinkelacker, Solicitor	Present
Shane Pepe, Borough Manager	Present

PERSONAL APPEALS

A. Jeff McElhaney, Jr., Chairman, Emmaus Main Street Partners, business owner at 16 S. 4th Street – provided Council with an update from the Emmaus Main Street Partners and stated that in the future, the Main Street Partners will provide Borough Council with quarterly updates. He encouraged Council to read the Partners’ monthly meeting minutes. He thanked Borough Council for supporting the Partners’ events. He reported that the Partners have 3 goals for 2015; to get their finances on the right track, to have value-added events rather than just fundraising and to bring back unity. He reported that the Partners’ finances are currently on the right track. He reported that the Golf Tournament hosted by the Partners is the main fundraising event and is also the most profitable event that they host. He reported that on the first Tuesday of each month the Partners participate in a Merchant Meeting. He stated that the Partners have re-vamped the Economic Redevelopment Committee and are focusing on the Façade Program. He reported that the Partners have obtained a grant to re-vamp their website. He also reported that there has been a 50% increase in membership and that the Partners currently have approximately 140 members.

COMMUNITY MINUTE

Mr. Brown stated that the Emmaus Flag Day Ceremony was held on June 14, 2015 and was very successful with approximately 150 people attending and participating. He stated

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that poems by three 5th graders and essays by three 8th graders were chosen to be read at the event. Mr. Labenberg thanked Mr. Brown for presiding over the Ceremony. Mr. Brown thanked Marge Heatly, President of the Flag Day Association, for her hard work and dedication and he thanked the Woman's Club. Mrs. Heatly thanked Mr. Brown for presiding over the Ceremony. Mrs. Heatly thanked Mayor Iobst for handing out the awards.

Mr. Anders reminded everyone that the Emmaus Parks and Recreation Commission will be hosting the Free Movies in the Park Series on Friday, June 26 and Friday July 10, 2015. The movies will be shown at Emmaus Community Park and will begin at sundown or 8:15 p.m. The Commission will be showing Annie on Friday, June 26 and Little Giants on Friday, July 10. Both movies are sponsored by the E.P.E.M.F.A. Mr. Anders congratulated the Emmaus High School class of 2015.

Mr. Pepe recognized and thanked the Delores Christman family. He stated that Mrs. Christman approached him and asked if her family could perform Community Service for the Borough of Emmaus. Mr. Pepe stated that Mrs. Christman and her family mulched and planted flowers at Triangle Park and around Town Hall. Mrs. Gilbert directed Mr. Pepe to send Mrs. Christman a letter of thanks.

Mr. Shubzda thanked the Emmaus High School Art Department for allowing the Emmaus Arts Commission to hold its Rain Barrel Kick-off event at the High School. The kick-off was held on Thursday, May 28, 2015 during the Emmaus High School's student art show. He also thanked Linda and Dr. Michael Waddell for coordinating the event. Mr. Shubzda thanked John Dychala and the Public Works Department for cleaning up the Arch Street Park and Jonathan Reichley for completing the construction upgrade.

Mr. Labenberg stated that in the June 7, 2015 edition of the Morning Call, Emmaus Community Park was recognized as one of the six best playgrounds to visit in the Lehigh Valley. He also reminded everyone that the Summer Concert Series has begun and the concerts have been very well attended. He thanked the Public Works Department for taking the fence down in the parking lot at Town Hall.

SPECIAL PRESENTATIONS

Vince Tranguch, Emmaus Lions Club President; Jim Keller, Civic Improvement Committee Chairman; and Frank Flamish, Civic Improvement Committee Member and Past Chairman, presented the Borough of Emmaus with a check for \$1,903.99 to replace the merry-go-round at Lions Playground, located at 6th & North Street, directly behind Central Station.

Volunteer of the Year Presentation

Mr. Brown presented Dr. Waddell to announce the Volunteer of the Year Award for 2014. Dr. Waddell stated that the Emmaus Commemorative Gardens Foundation has recently taken over the funding of the Volunteer of the Year brick and read the previous Volunteer of the Year Award recipients:

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2004 – John C. Kirschman
2005 – Kathleen M. Mintzer
2006 – Elda Acker
2007 – Frank & Josephine Sadrovitz
2008 – Emmaus Garden Club
2009 – 2009 Anniversary Celebration Committee
2010 – Emmaus Main Street Partners
2011 – John Eyer
2012 – Bob Boehmer
2013 – Martha Vines

Dr. Waddell presented the 2014 Volunteer of the Year Award and brick to Teri-Sorg McManamon. He thanked her for her involvement and dedication to the Emmaus Arts Commission, the Emmaus Main Street Partners, the Remembrance Garden, and the Emmaus Historical Society. He stated that she is currently serving as the President of the Emmaus Arts Commission and Vice President of the Emmaus Commemorative Gardens Foundation. Mr. McElhaney stated that Mrs. McManamon is Chair of the Emmaus Main Street Partners Economic Development Committee. Dr. Waddell and Mr. Brown thanked Mrs. McManamon for her involvement and dedication to the Community.

READING OF MINUTES

Motion by Mr. Labenberg, seconded by Mr. Barrett to dispense with the formal reading of the May 18, 2015 Minutes. There were 6 ayes. Motion carried.

Motion by Mr. Labenberg, seconded by Mr. Anders to adopt the May 18, 2015 Minutes as drafted. There were 6 ayes. Motion carried.

DECISION ON BIDS – None.

COMMUNICATIONS

- a. Amy Huber, 609 Chestnut Street – Street Crossing Signs. Referred to the Public Safety Committee.
- b. Ruth Kemmerer, Emmaus Woman's Club – Pavilion Rental Fee Waiver – Referred to Staff.
- c. Robert Toth, 116 Crest Way – Use of Arts Pavilion for Church Mass. Mr. Pepe stated that due to the Summer Concert Series held on Sundays, the Arts Pavilion is not historically rented. He stated that if the Pavilion is cleaned up and empty by 2:00, he does not believe the event will conflict with the Concert Series. Mr. Labenberg responded that he does not believe there is an issue. Mr. Brown asked if Mr. Toth will need to utilize the Borough's sound system. Mr. Pepe responded that they have not asked to use the Borough's sound system.

Motion by Mr. Labenberg, seconded by Mr. Anders to grant the request by Robert Toth to use the Arts Pavilion on Sunday, July 12, 2015 from 1:00 – 2:30 p.m.

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Mr. Pepe questioned if a pavilion rental fee will be charged. Mr. Labenberg responded that the church rented four pavilions and suggested that they offer a donation. Mrs. Gilbert responded that she believes a pavilion rental fee should be charged. Mr. Barrett asked what the pavilion rental fee is to rent the Arts Pavilion. Mr. Anders referenced the Borough Fee Schedule and responded that the fee is \$275.00. Mr. Barrett suggested a rental fee of \$100.00. Mr. Labenberg suggested pro-rating the fee and charging \$45.00. Mr. Anders stated that he agrees with Mr. Labenberg.

Mr. Labenberg amended his motion and Mr. Anders amended his second.

Motion by Mr. Labenberg, seconded by Mr. Anders to grant the request by Robert Toth to use the Arts Pavilion on Sunday, July 12, 2015 from 1:00 – 2:30 p.m., with a pavilion rental fee of \$45.00. There were 5 ayes, 1 opposed (Barrett). Motion carried.

d. Mark Bowman, 33 W. Berger Street – Resignation from the Parks and Recreation Commission.

Motion by Mr. Labenberg, seconded by Mr. Anders to accept Mark Bowman's letter of resignation from the Parks and Recreation Commission. There were 6 ayes. Motion carried.

BOROUGH ENGINEER'S REPORT – None.

SOLICITOR'S REPORT

Solicitor Dinkelacker reported that Oral Arguments on the Pennsylvania Labor Relations matter were held earlier in the day with a decision from the Pennsylvania Commonwealth Court expected in approximately 60 days.

Progress.

UNFINISHED BUSINESS, PART I

Ordinance No. 1127 – An Ordinance of the Borough of Emmaus, Lehigh County, Pennsylvania, Amending the Code of Ordinances, Chapter 1, Part 7.C, Entitled “Borough of Emmaus Police Pension Plan” to Comply With Act 600 of 1956, as Amended and Chapter 1, Part 7.B, Entitled “Employees Pension Plan” (1st Reading 5/18/15) (2nd Reading 6/15/15).

Motion by Mr. Barrett, seconded by Mr. Shubzda to read Ordinance No. 1127 in short title. There were 6 ayes. Motion carried.

Mrs. Gilbert read Ordinance No. 1127 in short title.

Motion by Mr. Anders, seconded by Mr. Shubzda to adopt Ordinance No. 1127 – An Ordinance of the Borough of Emmaus, Lehigh County, Pennsylvania, Amending the Code of Ordinances, Chapter 1, Part 7.C, Entitled “Borough of Emmaus Police Pension Plan” to Comply With Act 600 of 1956, as Amended and Chapter 1, Part 7.B, Entitled

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“Employees Pension Plan” on its 2nd Reading. Roll call vote: Mr. Labenberg, aye; Mr. Barrett, aye; Mr. Brown, aye; Mr. Shubzda, aye; Mr. Anders, aye; Mrs. Gilbert, aye. There were 6 ayes. Motion carried.

Mrs. Gilbert thanked Mr. Pepe and Mrs. Yaindl for their hard work and effort in retyping the Pension Plan documents. Mr. Pepe thanked Mrs. Yaindl for completing the bulk of the work.

NEW BUSINESS

Ordinance No. 1128 – An Ordinance Amending the Borough of Emmaus Zoning Ordinance of 1993, as Amended, to Delete Definitions and Regulations to “Brew Pubs” and “Craft Breweries” and to substitute Therefore Definitions and Regulations Relating to “Craft Beverages,” “Craft Beverage Restaurants” and “Craft Beverage Production Facilities”; to Provide for Such Uses as Conditional Uses in the Highway Commercial (B-H), Light Industrial (I-L) and Central Commercial (B-C Zoning Districts; and to Provide Use, Bulk and Performance Regulations for Such Uses. (1st Reading 6/15/15).

Motion by Mr. Labenberg, seconded by Mr. Barrett to read Ordinance No. 1128 in short title. There were 6 ayes. Motion carried.

Mrs. Gilbert read Ordinance No. 1128 in short title.

Motion by Mr. Labenberg, seconded by Mr. Barrett to adopt Ordinance No. 1128 - An Ordinance Amending the Borough of Emmaus Zoning Ordinance of 1993, as Amended, to Delete Definitions and Regulations to “Brew Pubs” and “Craft Breweries” and to substitute Therefore Definitions and Regulations Relating to “Craft Beverages,” “Craft Beverage Restaurants” and “Craft Beverage Production Facilities”; to Provide for Such Uses as Conditional Uses in the Highway Commercial (B-H), Light Industrial (I-L) and Central Commercial (B-C Zoning Districts; and to Provide Use, Bulk and Performance Regulations for Such Uses on its 1st Reading. Roll call vote: Mr. Anders, aye; Mr. Shubzda, aye; Mr. Brown, aye; Mr. Labenberg, aye; Mr. Barrett, aye; Mrs. Gilbert, aye. Motion carried.

Mrs. Gilbert stated that Ordinance No. 1128 will have its 2nd Reading at the July Council Meeting.

UNFINISHED BUSINESS, PART II – None.

ITEMS NOT ON AGENDA, subject to Rule 9 – None.

MAYOR’S REPORT

Mayor Iobst reported that he has received many phone calls and several letters concerning the tragedy which occurred at 6th & Chestnut Street. He stated that the residents would like the crosswalk signals to work and believes that PennDot needs to be involved to change the speed limit on Chestnut Street. Mr. Pepe stated that it is important for Council to forward any emails or letters concerning the tragedy to the Public Safety Committee.

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He stated that any emails or letters the Committee receives will help influence PennDot to change the speed limit on Chestnut Street.

Progress.

COMMITTEE REPORTS

a. Public Works Committee

Mr. Labenberg reported that the Eagle Scout project at the Arch Street Playground has been completed. He thanked Jonathan Reichley for his hard work on the project. Mr. Labenberg reported that the Committee reviewed the inspection reports for the three historical houses and is discussing maintenance on the properties. He also reported that the Committee is reviewing the Sewer Lateral Ordinance. Mr. Labenberg reported that the North Street paving project has begun. Mrs. Gilbert clarified that North Street is open at night during this week but will be closed during the week of June 22 - 26, 2015.

Progress.

b. Health, Sanitation, and Codes Committee

Mr. Shubzda reported that the Committee met on May 21, 2015 at 4:30 p.m. He reported that the Committee discussed the Trash and Recycling Ordinance and the Grass and Weed Ordinance. Mr. Anders clarified that the discussion on the Grass and Weed Ordinance was concerning bank-owned properties. Mr. Shubzda reported that the Committee discussed the recycling center and the compost site. He also reported that the Committee discussed the process of hiring a Health and Sanitation Coordinator.

Progress.

c. Parks and Recreation Committee

Mr. Anders reported that the Committee met on June 2, 2015. The Committee discussed the reappointment of Scott Carter to the Special Entertainment Commission. The Committee recommends appointing Scott Carter to the Special Entertainment Commission. Mr. Labenberg stated that he will be changing his recommendation and will be voting against the reappointment. Mr. Shubzda asked if Mr. Carter regularly attends meetings. Mr. Pepe responded that he has been attending meetings regularly for the past several months. Mr. Shubzda asked if Mr. Carter is regularly attending the events. Mr. Pepe stated that he believes that Mr. Carter does regularly attend events. Mr. Barrett stated that he believes there is a bit of friction between the Commission members. Mr. Shubzda asked how many members are currently on the Commission. Mr. Barrett responded that there are currently 5 members on the Commission. Mr. Anders stated that he will vote against the reappointment.

Motion by Mr. Anders, seconded by Mr. Shubzda to reappoint Scott Carter to the Special Entertainment Commission for a term expiring 6/7/2018. There were no ayes, 6 opposed (Brown, Shubzda, Anders, Labenberg, Barrett, Gilbert). Motion denied.

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Mr. Barrett suggested that Mr. Pepe send Mr. Carter a letter of thanks for his time served.

Resolution 2015-17 – A Resolution Authorizing the Formal Submission of a Pennsylvania Council of the Arts Project Stream Grant Application.

Mr. Pepe explained that the Pennsylvania Council of the Arts is a state-wide organization that has regional offices across Pennsylvania. Mr. Pepe stated that he has previously obtained concert grants in the amount up to \$2,500.00 through the Pennsylvania Council of the Arts. He stated that he has been in discussion with the Special Entertainment Commission about applying for a grant and a member of the Commission attended the regional workshop. Mr. Pepe stated that he will help the Commission apply for the grant. Mr. Brown asked if the grant is a matching grant to which Mr. Pepe responded affirmatively.

Motion by Mr. Labenberg, seconded by Mr. Anders to adopt Resolution 2015-17. There were 6 ayes. Motion carried.

Mr. Anders invited Tina Rawls to the podium to discuss the Emmaus Live request. Ms. Ralls stated that she attended the June 2, 2015 Parks and Recreation Committee meeting. She stated that at the meeting, she was given approval to move forward with the festival. She stated that the event will be held on August 22, 2015 from 11:00 a.m. to 8:00 p.m., with a cap of 50 vendors. She stated that she hopes to partner with one of the Borough Committees. Ms. Ralls stated that the festival will forgo a 5K Race to start the event.

Motion by Mr. Anders, seconded by Mr. Barrett to approve the Emmaus Live Festival to be held on August 22, 2015 from 11:00 a.m. until 8:00 p.m. at Emmaus Community Park contingent upon proper insurance and adequate Park Police coverage. There were 6 ayes. Motion carried.

Mr. Anders reported that Julie Kay and Mr. Dychala were in attendance to discuss a possible Doggie Dip. The Committee will continue to discuss the item.

Progress.

d. Public Safety Committee

Mrs. Gilbert reported that in the Council binders is a disk containing the Ambulance Policy and Procedure Manual. She stated that a hard copy is available. Mrs. Gilbert stated that the Committee recommends adopting the Ambulance Policy and Procedure Manual.

Motion by Mr. Barrett, seconded by Mr. Brown to adopt the Emmaus Ambulance Policy and Procedure Manual. There were 6 ayes. Motion carried.

Mrs. Gilbert reported that there is a highway non-matching grant available through the Automated Red Light Enforcement Program for street improvements, including pedestrian sign improvements. The Committee is interested in applying for flashing school zone signals at each of the elementary schools. Mrs. Gilbert stated that the deadline to apply for the grant is June 30, 2015.

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Resolution 2015-18 – A Resolution Authorizing the Formal Submission of an Automated Red Light Enforcement Program Project Grant Application.

Motion by Mr. Labenberg, seconded by Mr. Anders to adopt Resolution 2015-18. There were 6 ayes. Motion carried.

Mrs. Gilbert reported that the Committee held an Executive Session to conduct Police Officer interviews and recommends offering conditional employment to Austen Thompson as a Police Officer contingent upon completion of physical exams, psychological exams, Act 120 completion, and MPOETC certification. Mr. Labenberg stated that Mr. Thompson is a Parkland Graduate, LCCC graduate, is currently attending Penn State World Campus, and is a Veteran.

Motion by Mr. Barrett, seconded by Mr. Labenberg to make an Conditional Offer of Employment to Austen M. Thompson as an Emmaus Police Officer contingent upon the following: must pass a physical examination, must pass a psychological examination, must pass a polygraph examination, must successfully complete all of the requirements of the PA Act 120 Certification, and must successfully complete a one-year term of probation. There were 6 ayes. Motion carried.

Motion by Mr. Barrett, seconded by Mr. Brown to appoint East Penn Medical Practice, Inc., of Emmaus to conduct Austen M. Thompson's Physical Examination. There were 6 ayes. Motion carried.

Motion by Mr. Barrett, seconded by Mr. Brown to appoint Psychological Associates of Bethlehem, P.C., to conduct Austen M. Thompson's Psychological Examinations. There were 6 ayes. Motion carried.

Motion by Mr. Barrett, seconded by Mr. Brown to request the Civil Service Commission forward to the Public Safety Committee the next name from the Eligibility List for consideration. There were 6 ayes. Motion carried.

Motion by Mr. Barrett, seconded by Mr. Brown to adopt the Director of Emergency Services Job Description. There were 6 ayes. Motion carried.

Mrs. Gilbert explained that the Director of Emergency Service would oversee the Fire Department and the Ambulance Department.

Motion by Mr. Anders, seconded by Mr. Barrett to advertise the Director of Emergency Services Job Position. There were 6 ayes. Motion carried.

Motion by Mr. Anders, seconded by Mr. Brown to hire April Schiel as a part-time Paramedic in the amount of \$20.87 per hour. There were 6 ayes. Motion carried.

Motion by Mr. Brown, seconded by Mr. Anders to hire Johnathan Al-Khal as a part-time EMT. There were 6 ayes. Motion carried.

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Mr. Pepe stated that both Ms. Schiel and Mr. Al-Khal are very qualified for their positions.

Progress.

e. General Administration Committee

Progress.

f. Budget and Finance Committee

Mr. Shubzda read Resolution 2015-16 authorizing payment of the June 15, 2015 Bill List, as follows:

Bill List	\$	337,491.33
Payrolls #11 and #12	\$	252,670.62
Payroll Taxes	\$	<u>86,461.34</u>
Total	\$	676,623.29

Done this 15th day of June 2015.

Motion by Mr. Shubzda, seconded by Mr. Anders to approve the June 15, 2015 Bill List. There were 5 ayes, 1 abstention (Barrett). Motion carried.

Progress.

g. Community Relations, Planning and Development Committee

Mr. Brown reported that the Committee discussed the Southwestern Lehigh Comprehensive Plan. He reported that Brent Stringfellow, member of the Emmaus Planning Commission, was in attendance to discuss the progress with the Comprehensive Plan. Mr. Stringfellow is the Borough's representative at the SW Comprehensive Plan meetings. Mr. Brown reported that the Committee discussed the major stakeholders in the community that should be listed for workshops and involvement. Mr. Stringfellow suggested that a Borough representative attends the next SW Comprehensive Plan meeting to be held on Thursday, June 25, 2015.

Progress.

PERSONAL APPEALS, PART II - None.

BOROUGH MANAGER'S REPORT

Mr. Pepe reported that the Significant Revenue and Expense Items for May, 2015 are in the Council binders and offered to entertain questions about them. Mr. Anders stated that in the General Administration Committee Minutes it states that Mr. Pepe is working with Verizon to save approximately \$2,400 per year on the Borough employees' cell phone bills.

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Mr. Anders asked if this has already occurred. Mr. Pepe responded that he needs to finalize the paperwork. He reported that he is continuing to work on the electricity rates.

Progress.

PRESIDENT'S BUSINESS

**Motion by Mr. Brown, seconded by Mr. Barrett to adjourn. There were 6 ayes.
Motion carried.**

The June 15, 2015 Meeting of the Emmaus Borough Council adjourned at 8:30 p.m.

Shane Pepe
Borough Manager

Transcribed by: Paula Weiant
Administrative Assistant
June 26, 2015