

July 27, 2015

EMMAUS BOROUGH COUNCIL

**Emmaus Borough Council  
Agenda  
July 27, 2015, 7:00 p.m.**

1. Call to Order

2. Pledge of Allegiance

3. Personal Appeals, Part I

4. Community Minute

5. Special Presentations

Emmaus Rotary - Donation of \$1,000 for Recycling Barrels

6. Reading of Minutes

June 15, 2015

7. Decisions on Bids

Sanitary Sewer Inspection and Rehabilitation 2015

8. Communications

- a. Andrew Bernstein, Fifth Street Cyclocross – Request use of Recycling Center and Recreation Fields for Cyclocross Races (October/November/December 2015).
- b. Jessica O'Donnell, Emmaus Main Street Partners – Farewell Summer Festival on Main Street Event, September 19, 2015.
- c. Tina Ralls, Esq., 63 S. Seventh Street – Emmaus Live! Pavilion Rental Fee Waiver.
- d. Jay Haltzman, 5433 Beck Road – Pothole at Race Street, Adjacent to 931-941 Broad Street.
- e. Kathleen Mintzer, Emmaus Halloween Committee – Dates for Halloween Parade & Trick-or-Treat Night.
- f. Karri Schreppel, 338 Main Street – Festival Fridays (Live music /band & food at Triangle Park).

9. Borough Engineer's Report

10. Solicitor's Report

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11. Unfinished Business, Part I

**Ordinance No. 1128 – An Ordinance Amending the Borough of Emmaus Zoning Ordinance of 1993, as Amended, to Delete Definitions and Regulations Relating to “Brew Pubs” and “Craft Breweries” and to substitute Therefore Definitions and Regulations Relating to “Craft Beverages,” “Craft Beverage Restaurants” and “Craft Beverage Production Facilities”; to Provide for Such Uses as Conditional Uses in the Highway Commercial (B-H), Light Industrial (I-L) and Central Commercial (B-C Zoning Districts; and to Provide Use, Bulk and Performance Regulations for Such Uses. (1<sup>st</sup> Reading 6/15/15) (2<sup>nd</sup> Reading 7/27/15)**

12. New Business

**Ordinance No. 1129– An Ordinance Authorizing a Loan for Financing of the Purchase of 33 E. Minor Street, 10 E. Minor Street and 151 E. Minor Street and to Call and Refinance the 2010 Bond Issue. (1<sup>st</sup> & 2<sup>nd</sup> Reading 7/27/15)**

13. Unfinished Business, Part II

14. Items Not on Agenda, Subject to Rule 9

15. Mayor’s Report

**Proclamation 2015-385: Furnace Street Block Party**

**Proclamation 2015-386: Let’s Play Books Where’s Waldo Emmaus Celebration**

16. Committee Reports

**Public Works/(Highway, Water & Sewer) (Labenberg, Brown, Holtzhafer)**

Next Meeting – August 6, 2015 at 3:30 p.m.

- a. Fairview Street
- b. South 10<sup>th</sup> Street Culvert
- c. Historical House Agreements
- d. Lateral Clean-outs
- e. **PennDOT Winter Municipal Agreement**

**Health, Sanitation, and Codes (Shubzda, Holtzhafer, Anders)**

Next Meeting – August 20, 2015 at 4:30 p.m.

- a. Emmaus and Upper Milford Joint Environmental Advisory Council
- b. Board of Health
- c. Refuse Amendments

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- d. IFC Ordinance
- e. **Hire Intern – Christian Harding**

**Parks and Recreation** (Anders, Barrett, Labenberg)

Next Meeting – August 4, 2015 at 4:00 p.m.

- a. Boro Line Park Direction Sign
- b. **2015 Cyclocross Races**
- c. **Pumpkin Chuckin' Event**

**Public Safety** (Gilbert, Barrett, Brown)

Next Meeting – August 5, 2015 at 3:00 p.m.

- a. Emergency Operations Plan – Review
- b. **Hire Tara Apgar – Part-time EMT**
- c. **5<sup>th</sup> & Chestnut Streets – Handicap Parking Spaces**
- d. **Volunteer Appointments to Ambulance – Kent Fitzgerald and Colin Brown**

**General Administration** (Barrett, Gilbert, Labenberg)

Next Meeting – August 5, 2015 at 9:00 a.m.

- a. Emmaus Public Library Expansion Project
- b. Record Retention
- c. **Ordinance No. 1128 – Amended Brew Pub Ordinance (2<sup>nd</sup> Reading)**
- d. **Ordinance No. 1129 - Financing Ordinance (1<sup>st</sup> & 2<sup>nd</sup> Reading)**

**Budget and Finance** (Holtzhafer, Shubzda, Gilbert)

Next Meeting – July 30, 2015 at 3:30 p.m.

- a. Capital Plan
- b. **Resolution 2015-19 – Bill List**
- c. Financing RFP
- d. **Ambulance Purchase**
- e. **Transport Mileage Rates**
- f. **Power DMS**
- g. **Ram Truck**
- h. **Resolution 2015-20 – Sale of Equipment**

**Community Relations, Planning and Development** (Brown, Shubzda, Anders)

Next Meeting – August 11, 2015 at 4:15 p.m.

- a. Grant Progress
- b. Committee Structure
- c. Southwestern Lehigh Comprehensive Plan

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**d. DCNR Tree Vitalize Grant**

17. Personal Appeals, Part II
18. Borough Manager's Report
  - a. Significant Revenue and Expense Items for June, 2015
19. President's Business

Executive Session – Personnel Matter
20. Adjournment

Next Resolution: 2015-21  
Next Ordinance: #1130

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The Emmaus Borough Council met in regular session on July 27, 2015 in Borough Council Chambers, 28 S. 4<sup>th</sup> Street, Emmaus, PA 18049.

CALL TO ORDER

Mrs. Gilbert called the meeting to order at 7:05 p.m.

Lee Ann Gilbert, President	Present
Brian Holtzhafer, Vice President	Present
Roy Anders	Present
Wesley Barrett	Present
Nathan Brown	Present
Brent Labenberg	Present
Jeffrey Shubzda	Present
Winfield Iobst, Mayor	Absent
Jeffrey Dimmich, Solicitor	Present
Shane Pepe, Borough Manager	Present

Due to the absence of Mayor Iobst, Council President, Lee Ann Gilbert, presided as Mayor and Council Vice President, Brian Holtzhafer, presided as Council President.

PERSONAL APPEALS – None.

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COMMUNITY MINUTE

Mr. Anders stated that on Friday, August 14, 2015, the Emmaus Parks and Recreation Commission will present the movie Frozen. The movie will be shown at the Emmaus Community Park beginning at sundown or 8:15 p.m.

SPECIAL PRESENTATIONS

Mark Erle & Gary Guthrie of the Emmaus Rotary Club presented Borough Council with a check in the amount of \$1,000.00 to be used for recycling containers to be placed at Borough parks. Mr. Shubzda thanked the Rotary Club for the generous donation.

READING OF MINUTES

**Motion by Mr. Labenberg, seconded by Mr. Barrett to dispense with the formal reading of the June 15, 2015 Minutes. There were 6 ayes. Motion carried.**

**Motion by Mr. Labenberg, seconded by Mr. Anders to adopt the June 15, 2015 Minutes as drafted. There were 5 ayes, 1 abstention (Holtzhafer). Motion carried.**

DECISION ON BIDS

Mr. Pepe reported that there were several bidders for the 2015 Sanitary Sewer Inspection and Rehabilitation Project. Mr. Pepe stated that Hanover Engineering has prepared a Bid Tabulation and recommends awarding the 2015 Sanitary Sewer Inspection and Rehabilitation Project to Sewer Specialty Service Co., Inc. of Leicester, NY, with a total bid of \$48,500.00. He stated that Hanover Engineering and the Borough have previously worked with Sewer Specialty Service Co., and that their bid was significantly lower than the other bidders.

**Motion by Mr. Anders, seconded by Mr. Shubzda to award the 2015 Sanitary Sewer Inspection and Rehabilitation Project to Sewer Specialty Service Co., Inc. in the amount of \$48,500.00. There were 6 ayes. Motion carried.**

COMMUNICATIONS

a. Andrew Bernstein, Fifth Street Cyclocross – Request use of Recycling Center and Recreation Fields for Cyclocross Races (October/November/December 2015).

**Motion by Mr. Anders, seconded by Mr. Barrett to grant the Fifth Street Cyclocross request to hold Cyclocross events around the Recycling Center and Recreation Fields in 2015. There were 6 ayes. Motion carried.**

Mr. Pepe suggested in the future staff handle the event, contingent upon no issues from the previous year and placing the fee for the event in the Fee Schedule. Mr. Labenberg requested in the future checking with Mr. Dychala to see if there were any problems from the previous year.

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b. Jessica O'Donnell, Emmaus Main Street Partners – Farewell Summer Festival on Main Street Event, September 19, 2015.

**Motion by Mr. Labenberg, seconded by Mr. Anders to grant the Emmaus Main Street Partners request to host the Farewell Summer Festival on Main at Triangle Park on Saturday, September 19, 2015 from 10:00 a.m. to 8:00 p.m., and for staff to handle future annual events. There were 6 ayes.**

Mr. Anders asked if Council is able to authorize the road closure. Mr. Holtzhafer responded that the Mayor authorizes road closures. Mr. Barrett stated that he would like clarification on who is able to authorize road closures. Solicitor Dimmich responded that Council has the primary power to authorize road closures. He stated that many municipalities delegate the decision to the Manager, unless it is an unusual situation, in which case the Manager consults with the Police Department.

**Motion by Mr. Labenberg, seconded by Mr. Barrett to authorize management to close the road annually for the Farewell Summer Festival on Main at Triangle Park contingent upon consulting with the Police Department.**

Mr. Labenberg withdrew his Motion. Mr. Holtzhafer referred future street closures to the General Administration Committee.

c. Tina Ralls, Esq., 63 S. Seventh Street – Emmaus Live! Arts Pavilion Rental Fee Waiver for Saturday, August 22, 2015 from 11:00 a.m. to 8:00 p.m.

**Motion by Mr. Labenberg, seconded by Mr. Barrett to deny the Emmaus Live! fee waiver request for the use of the Arts Pavilion on Saturday, August 22, 2015.**

Mr. Labenberg amended his motion and Mr. Barrett amended his second.

**Motion by Mr. Labenberg, seconded by Mr. Barrett to deny the Emmaus Live! Fee waiver request for the use of the Arts Pavilion on Saturday, August 22, 2015 and that the Special Entertainment Commission's equipment is not part of the agreement. There were 6 ayes. Motion carried.**

Mr. Shubzda stated that he believes that Emmaus Live! is renting 4 other pavilions for the event. Mr. Labenberg stated that historically a fee waiver is not granted for the use of a pavilion on a Saturday. Mr. Shubzda asked how often the Arts Pavilion is rented on a Saturday. Mr. Pepe responded that the Arts Pavilion is rented heavily throughout the summer. Mr. Labenberg voiced concern that use of the Special Entertainment Commission's equipment should not be part of the agreement. Mr. Barrett stated that it is very important to keep the pavilion fee waivers consistent.

d. Jay Haltzman, 5433 Beck Road, Emmaus, PA 18049 – Pothole at Race Street, Adjacent to 931-941 Broad Street. Referred to the Public Works Committee.

e. Kathleen Mintzer, Emmaus Halloween Committee – Dates for Halloween Parade & Trick-or-Treat Night. Mr. Holtzhafer stated that the Halloween Committee is

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requesting that the Emmaus Halloween Parade be held on Saturday, October 17, 2015 beginning at 7:30 p.m., with a rain date of Sunday, October 18, 2015 at 6:30 p.m. He also stated that the Committee is requesting Emmaus Trick-or-Treat be held on Thursday, October 29, 2015 from 6:00 p.m. – 8:00 p.m. Mr. Barrett stated that he believes that several years ago the Mayor determined that Trick-or-Treat night would be held on October 31<sup>st</sup>. Referred to the General Administration Committee.

f. Karri Schreppel, 338 Main Street – Festival Fridays (Live music/band & food at Triangle Park). Mr. Holtzhafer stated that Ms. Schreppel is not requesting a street closure. Mr. Holtzhafer stated that Ms. Schreppel is requesting canopy tents for live music from 5:00 – 9:00 p.m., seating and food/drinks. He also stated that Ms. Schreppel is interested in possibly teaming with Funk Brewery to have beer available for sampling and/or sale. Mr. Pepe stated that he spoke with Ms. Schreppel and voiced concern that Council may have an issue with alcohol being served and that Council may choose to vote on each individual date of the event. He also stated that proof of adequate insurance would be necessary for approval of the events. The first event is scheduled for Friday, August 7, 2015.

**Motion by Mr. Labenberg, seconded by Mr. Barrett to grant Ms. Schreppel’s request for Festival Fridays to be held at Triangle Park on August 7, 2015 from 5:00 – 9:00 p.m., with no alcohol sold or served, contingent upon proof of adequate insurance and for other request dates to be forwarded to the Parks and Recreation Committee.**

Mr. Barrett voiced concern about safety issues with not closing the street. Mr. Shubzda agreed with Mr. Barrett. Mr. Labenberg stated that he believes that more information is required before approving the event to be held on August 7, 2015. Mrs. Gilbert suggested withdrawing the motion and referring the item to the Parks and Recreation Committee. Mr. Holtzhafer referred the item to the Parks and Recreation Committee.

Mr. Labenberg withdrew his motion with the intention of starting in September after the item is reviewed at the Committee level and Mr. Barrett withdrew his second.

**Motion by Mr. Labenberg, seconded by Mr. Shubzda to deny Ms. Schreppel’s request for Festival Fridays to be held at Triangle Park on August 7, 2015 from 5:00 – 9:00 p.m. There were 6 ayes. Motion carried.**

BOROUGH ENGINEER’S REPORT – None.

### SOLICITOR’S REPORT

Solicitor Dimmich reported that the Weider trial was held and Judge Johnson took the matter under advisement. A decision will be received shortly.

Progress.

### UNFINISHED BUSINESS, PART I

Ordinance No. 1128 – An Ordinance Amending the Borough of Emmaus Zoning Ordinance of 1993, as Amended, to Delete Definitions and Regulations to “Brew Pubs” and

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“Craft Breweries” and to substitute Therefore Definitions and Regulations Relating to “Craft Beverages,” “Craft Beverage Restaurants” and “Craft Beverage Production Facilities”; to Provide for Such Uses as Conditional Uses in the Highway Commercial (B-H), Light Industrial (I-L) and Central Commercial (B-C Zoning Districts; and to Provide Use, Bulk and Performance Regulations for Such Uses. (1<sup>st</sup> Reading 6/15/15) (2<sup>nd</sup> Reading 7/27/15).

**Motion by Mr. Shubzda, seconded by Mr. Barrett to read Ordinance No. 1128 in short title. There were 6 ayes. Motion carried.**

Mr. Holtzhafer read Ordinance No. 1128 in short title.

**Motion by Mr. Anders seconded by Mr. Labenberg to adopt Ordinance No. 1128 – An Ordinance Amending the Borough of Emmaus Zoning Ordinance of 1993, as Amended, to Delete Definitions and Regulations to “Brew Pubs” and “Craft Breweries” and to substitute Therefore Definitions and Regulations Relating to “Craft Beverages,” “Craft Beverage Restaurants” and “Craft Beverage Production Facilities”; to Provide for Such Uses as Conditional Uses in the Highway Commercial (B-H), Light Industrial (I-L) and Central Commercial (B-C Zoning Districts; and to Provide Use, Bulk and Performance Regulations for Such Uses on its 2<sup>nd</sup> Reading. Roll call vote: Mr. Labenberg, aye; Mr. Barrett, aye; Mr. Brown, aye; Mr. Shubzda, aye; Mr. Anders, aye; Mr. Holtzhafer, aye. There were 6 ayes. Motion carried.**

NEW BUSINESS

Ordinance No. 1129 – An Ordinance Authorizing a Loan for Financing of the Purchase of 33 E. Minor Street, 10 E. Minor Street and 151 E. Minor Street and to Call and Refinance the 2010 Bond Issue (1<sup>st</sup> & 2<sup>nd</sup> Reading 7/27/15).

**Motion by Mr. Labenberg, seconded by Mr. Anders to read Ordinance No. 1129 in short title. There were 6 ayes. Motion carried.**

Mr. Holtzhafer read Ordinance No. 1129 in short title.

Mr. Labenberg asked for clarification on which loan option the Borough has chosen. Mr. Holtzhafer responded that the loan will be through ESSA Bank and that the loan is for 7 years at 2.12% in the amount of \$5,796,000. This will allow the Borough to purchase the Rodale property and to pay off the 2010 Bond Issue. Mr. Pepe responded that it is an eleven year note with 7 years fixed. After 7 years, the Borough will be able to refinance if necessary. Mr. Brown stated that he has spoken to several residents with concerns and clarified that moving is not an overnight process, it is a process that will take several years. Mr. Labenberg stated that he has had several residents’ voice concerns about the Fire and Ambulance Department moving and he stated that he reassured the residents that the departments moving will be addressed at the committee level prior to moving. Mr. Pulcini approached the podium and discussed the loan process. Mr. Shubzda thanked Mr. Pepe and the Budget and Finance Committee for its hard work and effort during the loan process but stated that he will be voting against the Ordinance because he voted against the purchase of the Rodale building.

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**Motion by Mr. Brown, seconded by Mr. Barrett to adopt Ordinance No. 1129 – An Ordinance Authorizing a Loan for Financing of the Purchase of 33 E. Minor Street, 10 E. Minor Street and 151 E. Minor Street and to Call and Refinance the 2010 Bond Issue on its 1<sup>st</sup> & 2<sup>nd</sup> Reading. Roll call vote: Mr. Labenberg, aye; Mr. Barrett, aye; Mr. Brown, aye; Mr. Shubzda, nay; Mr. Anders, aye; Mr. Holtzhafer, aye. There were 5 ayes, 1 opposed (Shubzda). Motion carried.**

UNFINISHED BUSINESS, PART II – None.

ITEMS NOT ON AGENDA, subject to Rule 9 – None.

MAYOR'S REPORT

Mrs. Gilbert read Proclamation 2015-385, closing the 500 block of South Furnace Street, between South Moyer Street and 539 South Furnace Street to vehicular traffic on

Saturday, August 1, 2015, between the hours of 11:00 a.m. and 8:00 p.m., to secure the safety of participants during the Block Party festivities.

Mrs. Gilbert read Proclamation 2015-386, closing Brunner Street to the end of 345 Main Street to vehicular traffic on Friday, July 31, 2015, between the hours of 3:30 p.m. and 5:30 p.m. to secure the safety of participants during the Where's Waldo Emmaus Celebration festivities.

Progress.

COMMITTEE REPORTS

a. Public Works Committee

Mr. Pepe reported that the current PennDot Winter Municipal Agreement has expired. He stated that he needs Council's approval prior to signing the Agreement.

**Motion by Mr. Labenberg, seconded by Mr. Brown to authorize Mr. Pepe to enter into a 5-year Winter Municipal Agreement with PennDot. There were 6 ayes. Motion carried.**

Mr. Labenberg reported that the next Committee meeting is Thursday, August 6, 2015 at 3:30 p.m., and will meet with members of the Historical homes. Mr. Pepe stated that the three water valves that were budgeted for have been installed and thanked Mr. Dychala for saving the Borough money on the installation. He stated that there is enough money for a fourth installation and Mr. Dychala will discuss the item at the Committee meeting.

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b. Health, Sanitation, and Codes Committee

Mr. Shubzda reported that Mr. Pepe recommends hiring Christian Harding as an Intern to complete a mandated MS4 Stormwater Project for the Borough. Mr. Harding is a senior at Kutztown University and is majoring in Geography.

**Motion by Mr. Shubzda, seconded by Mr. Anders to hire Christian Harding as an Intern at an hourly rate of \$7.25 per hour. There were 6 ayes. Motion carried.**

Mr. Shubzda reported that the Committee discussed a door hanger policy for the enforcement of grass, weeds, and snow.

Mr. Shubzda thanked the Rotary Club for its donation towards the purchase of recycling containers to be placed at Borough parks.

Progress.

c. Parks and Recreation Committee

Mr. Anders reported that the Girl Scouts are requesting permission to hold a Pumpkin Chuckin' event from 12:00 – 4:00 p.m. on Sunday November 8, 2015 at Emmaus Community Park.

**Motion by Mr. Anders, seconded by Mr. Barrett to grant the Girls Scouts permission to hold a Pumpkin Chuckin' event from 12:00 – 4:00 p.m. on Sunday, November 8, 2015 at Emmaus Community Park. There were 6 ayes. Motion carried.**

Mr. Labenberg and Mr. Anders thanked Tiffany Reed for her hard work with the Concession Stand. Mr. Anders also thanked the Pool Manager and Lifeguards for their hard work at the pool.

Progress.

d. Public Safety Committee

**Motion by Mr. Barrett, seconded by Mr. Brown to hire Tara Apgar as a Part-time EMT at a rate equivalent to all Part-time EMTs. There were 6 ayes. Motion carried.**

Mr. Barrett reported that the Committee voted to deny the request by St. John's Lutheran Church to have handicap parking on the public street on Sundays. Mr. Shubzda asked why the Committee voted to deny the spots. Mr. Barrett responded that the church has just constructed a handicap ramp and the Committee believes that they have adequate handicap parking in their private lot.

**Motion by Mr. Barrett, seconded by Mr. Labenberg to appoint Colin Brown and Kent Fitzgerald as volunteers to the Emmaus Ambulance Corps. There were 6 ayes. Motion carried.**

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The next Committee meeting is August 5, 2015 at 3:00 p.m.

Progress.

e. General Administration Committee

The next Committee meeting is August 5, 2015 at 9:00 a.m.

Progress.

f. Budget and Finance Committee

Mr. Shubzda read Resolution 2015-19 authorizing payment of the July 27, 2015 Bill List, as follows:

<b>Bill List</b>	<b>\$</b>	<b>614,682.15</b>
<b>Payrolls #13, #14 and #15</b>	<b>\$</b>	<b>407,252.18</b>
<b>Payroll Taxes</b>	<b>\$</b>	<b><u>145,718.72</u></b>
<b>Total</b>	<b>\$</b>	<b><u>1,167,653.05</u></b>

Done this 27<sup>th</sup> day of July 2015.

**Motion by Mr. Shubzda, seconded by Mr. Anders to approve the July 27, 2015 Bill List. There were 5 ayes, 1 abstention (Labenberg). Motion carried.**

Mr. Holtzhafer reported that Mr. Hoffman was in attendance at the Committee meeting to discuss the budgeted transport van purchase. Mr. Hoffman asked for \$35,000 in the budget to purchase a transport van. Mr. Hoffman researched purchasing a van with an automatic lift instead of a ramp. He stated that the Ambulance Corps has \$3,500 in donations, as well as wheelchair transport income and that the Corps will be able to purchase the van out of the Ambulance Corps budget.

**Motion by Mr. Brown, seconded by Mr. Shubzda to authorize the Emmaus Ambulance Corps request to purchase an automatic lift van. There were 6 ayes. Motion carried.**

Mr. Holtzhafer reported that Mr. Hoffman has received complaints regarding non-emergency transport fees. The Committee discussed the current Fee Schedule as well as the true cost to transport a patient. The Committee recommends amending the non-emergency transport Fee Schedule to be competitive with other ambulance organizations.

**Motion by Mr. Anders, seconded by Mr. Shubzda to amend the non-emergency transport mileage rates. There were 6 ayes. Motion carried.**

Mr. Pepe discussed the purchase of an additional 150 licenses for Power DMS. The program is web-based and will be accessible for all employees.

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**Motion by Mr. Shubzda, seconded by Mr. Anders to purchase an additional 150 licenses for Power DMS. There were 6 ayes. Motion carried.**

Mr. Holtzhafer reported that Sergeant Schantz has made contact with Landsdale Chrysler, Dodge & Ram and inquired about the delivery status of the 2015 Ram Police Package Truck. Upon speaking with the dealership, it was learned that Ram has run out of certain parts for the 2015 model, due to a higher than anticipated order volume. The automaker has decided to stop production of the 2015 and make the transition to the 2016 model. Dodge will honor the 2015 pricing for a 2016 vehicle and recommends ordering it immediately.

**Motion by Mr. Brown, seconded by Mr. Shubzda to authorize the Emmaus Police Department to purchase a 2016 RAM truck.**

Resolution 2015-20 – Approving the Sale of Equipment and Vehicles Valued at Under One Thousand Dollars (\$1,000) Pursuant to Listing the Aforementioned Items on Municibid and Other Approved Public Bidding Avenues, in Accordance With Act 43 of 2012, The Borough Code.

**Motion by Mr. Anders, seconded by Mr. Shubzda to adopt Resolution 2015-20. There were 6 ayes. Motion carried.**

Progress.

g. Community Relations, Planning and Development Committee

Mr. Brown reported that the Committee will not be applying for the DCNR Tree Vitalization Grant for 2015.

Progress.

PERSONAL APPEALS, PART II - None.

BOROUGH MANAGER'S REPORT

Mr. Pepe reported that he will need to hold an Executive Session to discuss a personnel matter.

Mr. Pepe reported that the Significant Revenue and Expense Items for July, 2015 are in the Council binders and offered to entertain questions about them.

Progress.

PRESIDENT'S BUSINESS

Mr. Holtzhafer recessed the meeting at 8:35 p.m. for an Executive Session to discuss a personnel matter with possible action anticipated.

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Mr. Holtzhafer reconvened the meeting at 9:25 p.m. with no official action taken.

**Motion by Mr. Barrett, seconded by Mr. Anders to adjourn. There were 6 ayes.  
Motion carried.**

The July 27, 2015 Meeting of the Emmaus Borough Council adjourned at 9:26 p.m.

Shane Pepe  
Borough Manager

Transcribed by: Paula Weiant  
Administrative Assistant  
August 10, 2015