

March 15, 2010

EMMAUS BOROUGH COUNCIL

**Emmaus Borough Council  
Agenda  
Monday, March 15, 2010, 7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Personal Appeals, Part I
4. Community Minute
5. Special Presentations
  - Gary Pulcini – Valco Capital, Ltd. – 2010 Bond Issue
6. Reading of Minutes
  - a. March 1, 2010
7. Decisions on Bids
8. Communications
  - a. Jeff Shubzda, 750 Furnace St. – Furnace Dam Park Cleanup.
  - b. Dennis Ramella, Director of Athletics, Emmaus High School – Request use of pavilions at Community Park for Senior Class Picnic.
  - c. Philip Seibert, 1025 Lawrence Dr. – Letter of resignation from the Planning Commission (term expires 4/1/2010).
  - d. Michael Gibson, 230 Ridge St. – Letter of interest to serve on the Planning Commission.
  - e. Dorothy Walker, Lehigh Valley Divers Inc., 231 Nazareth Pike, Bethlehem – Request use of Community Pool for scuba diving classes.
  - f. Kathleen Haney, Shops of Emmaus – Best in Bloom Art Festival requests.
  - g. Diane Albright, All Bright Ideas, 217 Main St. – Snow Removal
  - h. Cynthia Gibson, 230 Ridge St. – Letter of interest to serve on the Special Entertainment Committee.
  - i. Diane Proch, 1735 W. Wood St. – Letter of resignation from the Parks & Recreation Commission (term expires 5/1/2012).
  - j. Linda Van Allen, 347 Delong Avenue – Letter of resignation from the Planning Commission (term expires 4/1/2011).
9. Borough Engineer's Report
  - a. **Lands of Mill/Borough of Emmaus**

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10. Solicitor's Report
11. Unfinished Business, Part I
  - a. **Ordinance No. 1067 – An Ordinance Repealing Chapter 15, Part 9, of the Borough Codified Ordinances.**
12. New Business
  - a. **Resolution 2010 – 12 – A Resolution of the Borough of Emmaus, Lehigh County, Pennsylvania, adopting the 2008 Southwestern Lehigh County Area Parks, Recreation, and Open Space Plan as the official document of the Borough of Emmaus that states its policies concerning the use and development of parks and recreation space in the Borough and for the preservation of open space in and surrounding the Borough.**
13. Unfinished Business, Part II
  - a. Mulberry Street – One Way Southbound (Trial Period Expires April 4, 2010).
14. Items Not on Agenda, Subject to Rule 9
15. Mayor's Report
16. Committee Reports

**Public Works/(Highway, Water & Sewer) (Labenberg, Brown, Gilbert)**  
Next Meeting – April 1, 2010 at 3:00 p.m.

1. Committee
  - a. I & I Elimination Report
  - b. Weiders Lane Status
  - c. "Share the Road" Signs
2. Solicitor

**Health, Sanitation, and Conservation (Reinhard, Holtzhafer, Waddell)**  
Next Meeting – April 8, 2010 at 4:00 p.m.

1. Committee
  - a. Electric Provider RFP
  - b. Refuse/Recycling with Raritan Valley
  - c. Recycling Event
  - d. Riparian Buffer Ordinance
  - e. **Borough Hall Energy Audit**
  - f. **Reappointment of Steven Baier to the Environmental Advisory Council (term expires 3/7/2010).**

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2. Solicitor

**Parks and Recreation** (Barrett, Holtzhafer, Labenberg)

Next Meeting – April 6, 2010 at 3:30 p.m.

1. Committee

- a. Ice Rink/Skate Park
- b. Geese at Furnace Dam - Update**
- c. Emmaus Girl Scout Service Unit – Fee Waiver Request**
- d. Resolution 2010-12—Regional Comprehensive Plan**
- e. EYA Shed Request**

2. Solicitor

**Public Safety** (Gilbert, Barrett, Brown)

Next Meeting – April 8, 2010 at 9:00 a.m.

1. Committee

- a. Trailer Truck Parking
- b. Tractor Trailer Unloading
- c. Mulberry Street—One Way Southbound
- d. Car Show/Bed Race Detour
- e. Ordinance No. 1067 - Bicycle Ordinance – Repeal**
- f. Snow Removal Ordinance

2. Solicitor

**General Administration** (Waddell, Barrett, Labenberg)

Next Meeting – March 24, 2010 at 9:00 a.m.

1. Committee

- a. Shade Tree Ordinance—Tree Fund
- b. Special Event Signs Ordinance
- c. Appointment of Laura Bauder to the Emmaus Arts Commission (term expires 2/7/2015).**
- d. Employee Health Care Contributions**
- e. 2009 Volunteer of the Year**

2. Solicitor

**Budget and Finance** (Holtzhafer, Reinhard, Gilbert)

Next Meeting – March 18, 2010 at 3:30 p.m.

1. Committee

- a. Bill List – Resolution 2010 – 13**
- b. Per Capita Tax Ordinance
- c. Act 44 Election

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1. Committee (continued)
  - d. Employee Contributions to Health Insurance
2. Solicitor

**Community Relations/Development** (Brown, Reinhard, Waddell)  
Next Meeting – March 24, 2010 at 4:15 pm.

1. Committee
  - a. South Side Master Plan
  - b. Downtown Master Plan – Parking Deck, VFW, David’s Electric
  - c. Triangle Project Expansion
  - d. Parking Deck Feasibility Study Request for Proposals
  - e. Emmaus Community Car Show / Emmaus Bed Race
2. Solicitor

**Ad Hoc Committees** (Holtzhafer, Barrett, Gilbert, Neely, Mayor Iobst)  
Next Meeting – To be determined.

Community/School Relations

- a. Junior Council Member Draft Resolution Review and Application
17. Personal Appeals, Part II
  18. Borough Manager’s Report
    - a. **Significant Revenue and Expense Items for First Half of March 2010**
  19. President’s Business
  20. Adjournment

Next Resolution #14  
Next Ordinance #1068

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The Emmaus Borough Council met in regular session on March 15, 2010 in Borough Council Chambers, 28 S. 4<sup>th</sup> Street, Emmaus, PA 18049.

CALL TO ORDER

President Gilbert called the meeting to order at 7:00 p.m.

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Lee Ann Gilbert, President	Present
Brian Holtzhafer, Vice President	Present
Michael Waddell	Present
Brent Labenberg	Present
Wesley Barrett	Present
Nathan Brown	Present
Winfield Iobst, Mayor	Present
Frank Procyk, Solicitor	Present
Craig Neely, Borough Manager	Present

PERSONAL APPEALS, PART I

a. **Mike Policano – 1813 Alexander Dr, East Penn School District Board Member**, thanked Mr. Neely for his presentation at the March 8, 2010 School Board Meeting. He asked for clarification about the March 1, 2010 Minutes, which stated that the Legion Ball Field discussion was referred to the committee level. Mr. Neely clarified that the motion made at the last Council Meeting authorized him to attend the School Board Meeting to represent that Borough Council is in favor of the concept of the ball field. He stated that Council has concerns and questions about the specifics of the project. He also stated that he is meeting with the Borough Engineer to review specific items, including cost estimates. Dr. Waddell stated that historically Borough Council refers projects to committees to fully explore all options. Mr. Labenberg stated that Council has approved the project and asked Mr. Policano if the School Board is supporting it. Mr. Neely stated that he was advised by Dr. Seidenberger that conceptual approval for the ball field is going to be on the agenda for the next School Board Meeting, which will be on March 22, 2010. Mr. Policano asked for clarification on the cost of the ball field. Mr. Neely explained that the field would cost approximately \$750,000. The Borough would contribute \$100,000, the School District would contribute \$300,000, and the Borough would use \$300,000 of its allocation from the Lehigh County Green Future Fund. Miscellaneous grant sources would be used to make up the \$50,000 difference.

b. **Otto Slozer – 121 E. Elm St**, voiced concern about the Legion Ball Field. He questioned whether building a ball field is necessary during hard economic times. He asked if there were any feasibility studies done on the impact the ball field will have on the community. He also questioned if there are any deed restrictions for the use of the property and whether parking at the ball field has been studied. He questioned the impact of parking on the swimming pool and pavilion rentals. He asked if there is support for the ball field from the Borough residents since it may change the character of Community Park. Mr. Labenberg asked if the deed has been researched for deed restrictions. Mr. Neely responded that he would research any deed restrictions.

c. **Kevin Schmidt – 308 S. 16<sup>th</sup> St**, stated that he attended a Council Meeting on March 1, 2010 and voiced concern about the posting of eleven “No Dumping” signs on S.16<sup>th</sup> Street and the noise level of the PA Turnpike due to the removal of vegetation. He stated that he hoped Council would take action about the “No Dumping” signs. He referenced a memorandum drafted by Jeff Clapper. He questioned why illegal dumping was not put on the agenda for the March 4, 2010 Public Works Committee Meeting. Mr. Neely responded that he failed to add the item to the Agenda and will add it for the next Committee Meeting on April 1, 2010 at 3:00 p.m. Mr. Schmidt asked about the procedure for it to be addressed. Mr. Neely responded that there is not a certain policy and the decision may be made by the Department

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Head, the Borough Manager, or Council, depending on the circumstances. He also responded that the Committee will research the situation and take appropriate action. Mr. Labenberg stated that the memorandum drafted by Mr. Clapper was discussed at the Public Works Committee Meeting. He suggested several possible ways to handle the illegal dumping and will add "No Dumping" signs to the next Committee Agenda. Mr. Holtzhafer noted that Mr. Clapper added a statement at the bottom of his memorandum that Council can take action as needed. Mrs. Gilbert advised Mr. Schmidt to attend the next Public Works Committee Meeting.

d. **Jason Ehl – 312 S. 16<sup>th</sup> St.**, stated that he agrees with Mr. Schmidt about the noise from the Turnpike. He also stated that he does not believe that S. 16<sup>th</sup> Street residents are illegally dumping and has never seen anyone dump there. He feels that the problem is coming from the Turnpike and believes that posting eleven "No Dumping" signs is excessive .

### COMMUNITY MINUTE

Mrs. Gilbert reminded that 2009 Anniversary Celebration souvenirs are on sale. Dr. Waddell stated that the items can be purchased at the 2009 Anniversary Office at Town Hall.

### SPECIAL PRESENTATIONS

Gary Pulcini, financial consultant for Valco Capital, Ltd., presented a refunding summary and timetable for the Borough's plan to issue bonds in the amount of \$5,187,000. He explained that the amount includes paying off the existing 2004 loan and borrowing an additional \$1,470,500.

Mr. Labenberg asked if municipalities are able to pay extra money in Debt Service to pay the bonds off sooner. Mr. Pulcini responded that a municipality may pay off a bond after 5 years from the date of issuance.

Mr. Neely stated that the debt Ordinance will be drafted for the April 5, 2010 Council Meeting.

### READING OF MINUTES

**Motion by Mr. Barrett seconded by Mr. Labenberg to dispense with the formal reading of the March 1, 2010 Minutes. There were 7 ayes. Motion carried.**

**Motion by Mr. Labenberg, seconded by Dr. Waddell to adopt the March 1, 2010 Minutes as drafted. There were 6 ayes, 1 abstention (Brown). Motion carried.**

DECISION ON BIDS – None.

### COMMUNICATIONS

a. Jeff Shubzda, 750 Furnace St. – Furnace Dam Park Cleanup. Mr. Barrett reviewed Mr. Shubzda's letter and stated that the Parks and Recreation Committee discussed the Canadian Goose problem at Furnace Dam and suggested that the Public Works Department place a wooden cut-out coyote on either side of the pond to try to deter geese. Mr. Holtzhafer noted that someone is feeding the geese. Referred to the Parks and Recreation Committee.

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b. Dennis Ramella, Director of Athletics, Emmaus High School – Request use of the Arts Pavilion and the Rotary Pavilion at Community Park from 7:30 – 3:00 p.m. for the Senior Class Picnic. Referred to staff.

c. Philip Seibert, 1025 Lawrence Dr. – Letter of resignation from the Planning Commission (term expires 4/1/2010).

**Motion by Dr. Waddell, seconded by Mr. Reinhard to accept the resignation of Mr. Seibert from the Planning Commission.**

Mr. Barrett questioned whether a motion is required for someone not seeking reappointment. Mr. Neely stated that a motion is not required because he is not resigning.

**Dr. Waddell withdrew his motion to accept the resignation of Mr. Seibert from the Planning Commission and Mr. Reinhard withdrew his second.**

Dr. Waddell commended Mr. Seibert for serving 27 years on the Planning Commission and asked that he receive a letter of thanks.

d. Michael Gibson, 230 Ridge St. – Letter of interest to serve on the Planning Commission. Referred to the General Administration Committee.

e. Dorothy Walker, Lehigh Valley Dive Center, Inc., 231 Nazareth Pike, Bethlehem – Request for use of the Emmaus Community Pool for scuba diving classes from July 6 to August 31, 2010. Referred to the Parks and Recreation Committee.

f. Kathleen Haney, Shops of Emmaus – Best in Bloom Arts Festival. Requests for 2<sup>nd</sup> Annual Best in Bloom Art Festival on Saturday, June 12 and Sunday, June 13. Referred to the Parks and Recreation Committee.

g. Diane Albright, All Bright Ideas, 217 Main St. – Letter of thanks for snow removal.

h. Cynthia Gibson, 230 Ridge St. – Letter of interest to serve on the Special Entertainment Committee. Referred to the Parks & Recreation Committee.

i. Diane Proch, 1735 W. Wood St. – Letter of resignation from the Parks & Recreation Commission (term expires 5/1/2012).

**Motion by Mr. Barrett, seconded by Dr. Waddell to accept Diane Proch's letter of resignation from the Parks & Recreation Commission. There were 7 ayes. Motion carried.**

Mr. Labenberg commented that Ms. Proch has been on the Parks & Recreation Commission for a long time and should receive a letter of thanks.

j. Linda Van Allen, 347 Delong Avenue – Letter of resignation from the Planning Commission (term expires 4/1/2011).

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**Motion by Mr. Barrett, seconded by Dr. Waddell to accept Linda Van Allen's letter of resignation from the Planning Commission. There were 7 ayes. Motion carried.**

k. Ziad Munson – Mayor Iobst read a letter of thanks to the Public Works Department for snow removal.

l. Denise L. Tempest – Mayor Iobst read a letter of thanks to the Emmaus Police Department.

m. Robert Bonchak – Mayor Iobst read a letter of thanks to the Emmaus Police Department.

n. Renae Shelly – Letter of interest to serve on the Parks & Recreation Commission. Referred to the Parks & Recreation Committee.

BOROUGH ENGINEER'S REPORT

Mr. Neely reviewed the plan for the Lot Line Adjustment associated with the land swap that the Borough negotiated with Raven and Mary Mill for the construction of the South Mountain Gateway Trail. The Plan was approved by Salisbury Township in February. The Emmaus Planning Commission considered it at its March 11, 2010 Meeting and recommends to Council that it approve the Lot Line Adjustment Plan.

**Motion by Mr. Holtzhafer, seconded by Mr. Barrett to approve the Lot Line Adjustment Plan associated with the land swap that the Borough negotiated with Raven and Mary Mill for the construction of the South Mountain Gateway Trail. There were 7 ayes. Motion carried.**

SOLICITOR'S REPORT – Progress.

UNFINISHED BUSINESS, PART I

**Motion by Mr. Labenberg, seconded by Mr. Reinhard to read Ordinance No. 1067 – An Ordinance Repealing Chapter 15, Part 9, of the Borough Codified Ordinances in short title. (1<sup>st</sup> Reading 3/15/10). There were 7 ayes. Motion carried.**

Mrs. Gilbert read Ordinance No. 1067 in short title.

**Motion by Mr. Labenberg, seconded by Mr. Barrett to adopt Ordinance No. 1067 – An Ordinance Repealing Chapter 15, Part 9, of the Borough Codified Ordinances on its 1<sup>st</sup> Reading. Roll call vote: Mr. Holtzhafer, aye, Mr. Labenberg, aye, Mr. Brown, aye, Mr. Reinhard, aye, Dr. Waddell, aye, Mr. Barrett, aye, Mrs. Gilbert, aye. There were 7 ayes. Motion carried.**

NEW BUSINESS

Mrs. Gilbert read Resolution 2012 – A Resolution of the Borough of Emmaus, Lehigh County, Pennsylvania, Adopting the 2008 Southwestern Lehigh County Area Parks,

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Recreation, and Open Space Plan as the Official Document of the Borough of Emmaus that States its Policies Concerning the Use and Development of Parks and Recreation Space in the Borough and for the Preservation of Open Space in and Surrounding the Borough.

**Motion by Dr. Waddell, seconded by Mr. Barrett to adopt Resolution 2012 - A Resolution of the Borough of Emmaus, Lehigh County, Pennsylvania, Adopting the 2008 Southwestern Lehigh County Area Parks, Recreation, and Open Space Plan as the Official Document of the Borough of Emmaus that States its Policies Concerning the Use and Development of Parks and Recreation Space in the Borough and for the Preservation of Open Space in and Surrounding the Borough. There were 7 ayes. Motion carried.**

Mr. Barrett asked for an explanation of the Resolution. Mr. Neely explained that the Resolution refers back to the administration at the Lehigh County Green Future Fund. In order to have access to the Lehigh County Green Future Fund, the County indicated that it would require municipalities to have a Parks and Recreation Comprehensive Plan. Lehigh County obtained a grant for the Borough to work with Lower Milford Township, Upper Milford Township and the Borough of Macungie to develop the 2008 Southwestern Lehigh County Area Parks, Recreation, and Open Space Plan. CMX Engineering was hired as the Planning Consultant for the development and drafting of the Plan. The Parks and Recreation Commission and Committee recommend adopting the Resolution.

UNFINISHED BUSINESS, PART II

Mulberry Street – One Way Southbound (Trial Period Expires April 4, 2010).

**Motion by Mr. Barrett, seconded by Mr. Brown to extend the trial period for Mulberry Street – One Way Southbound for 45 days and to direct the Solicitor to prepare the Ordinance. There were 7 ayes. Motion carried.**

ITEMS NOT ON AGENDA, subject to Rule 9 – None.

**Motion by Mr. Brown, seconded by Mr. Barrett to allow Dr. Waddell to bring forth an item. Motion carried. There were 7 ayes.**

Dr. Waddell suggested that a line item be added to the Council Meeting Agenda for the Emmaus Arts Commission. Referred to the General Administration Committee.

MAYOR'S REPORT

Mayor Iobst commended the Police Department's Downtown Officer, Ray Seiling, for consistently performing an excellent job.

Progress.

COMMITTEE REPORTS

a. Public Works Committee

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Mr. Labenberg reported that the Committee met on March 4, 2010 and discussed the “Share the Road” signs that have been requested by a group of bicyclists. “Share the Road” signs that are installed on state roads are the responsibility of PennDot, which also pays for the signs. Signs that are not installed on state roads are at the Borough’s cost and responsibility.

Mr. Labenberg also reported that “No Dumping” signs will be placed on the Agenda for the next Committee Meeting on April 1, 2010 at 3:00 p.m.

Progress.

b. Health, Sanitation, and Conservation Committee

Mr. Reinhard reported that the Energy Audit is complete. Mr. Neely described that the Energy Audit includes four items to consider from an energy standpoint. The first item is to replace the lights in Town Hall, which will have the greatest impact on energy consumption. The estimated cost is \$11,360. The second item is to install new HVAC in two areas of Town Hall. The first part is to install a heat pump and duct work that will heat and cool the first floor, at an estimated cost of \$24,900. The second part is to install a heat pump and duct work that will heat and cool the second floor areas that are not serviced by the existing heat pump on the roof that controls Council Chambers, at a cost of \$24,900. The final item is to install new windows, with the cost for the first floor estimated at \$16,328 and the second floor estimated at \$16,999. The Committee is recommending that Borough Council authorize Mr. Neely to draft a letter to the Emmaus General Authority, asking that it fund the replacement of the lights in Town Hall, the installation of a new HVAC system for the first floor of Town Hall, and the replacement of the first and second floor windows in Town Hall.

**Motion by Mr. Reinhard, seconded by Dr. Waddell to allow Mr. Neely to draft a letter to the Emmaus General Authority to fund the replacement of the lights in Town Hall, the installation of a new HVAC system for the first floor of Town Hall, and the replacement of the first and second floor windows in Town Hall. There were 6 ayes, 1 opposed (Labenberg). Motion carried.**

Mr. Barrett asked if the Borough has ever sent a letter to the General Authority. Mr. Neely answered that historically Borough Council has authorized the Borough Manager to draft a letter at the beginning of each year to the General Authority with a “wish list” of items that the Borough is asking to have funded. Mr. Labenberg thanked Michael Gibson for organizing and performing the Energy Audit. He stated that he is in favor of having the projects completed but will vote against the motion. He stated that he would rather have the General Authority fund an item that is already in the Budget instead of funding new spending. He also stated that he does not feel borrowing \$100,000 towards a ball field was a wise decision during hard economic times and would rather have the \$100,000 go towards the Town Hall Upgrades.

Mr. Reinhard reported that the Committee recommends the appointment of Steven Baier to the Environmental Advisory Council for a term expiring on March 7, 2012.

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**Motion by Mr. Reinhard, seconded by Dr. Waddell to appoint Mr. Baier to the Environmental Advisory Council for a term expiring on March 7, 2012. There were 7 ayes. Motion carried.**

Mr. Reinhard reported that the Committee is waiting for three bids for the Electricity Request for Proposals and will advise accordingly. He also reported that Mr. Neely has met with Raritan Valley Disposal twice and its contract becomes effective on July 1, 2010. He stated that the Committee is waiting for information from Raritan Valley on the price for recycling containers for businesses that rent refuse dumpsters. He also stated that he met with an organization that holds different recycling events throughout the Lehigh Valley. They recycle and reuse every item that is collected. Mr. Labenberg stated that he spoke with the individual who organized the event at St. Ann's Catholic Church and feels that it is a potential revenue maker for the Borough.

Mr. Reinhard reported that the Environmental Advisory Council is considering a recommendation to Borough Council for a "Riparian Buffer Ordinance." The Ordinance would impose restrictions on development near watercourses. When a recommendation is forthcoming from the EAC, the Committee will consider it.

The next Committee Meeting will be on April 8, 2010 at 4:00 p.m.

Progress.

c. Parks and Recreation Committee

Mr. Barrett reported that the Committee received a request from Mary Cullen, Emmaus Service Unit Manager for the Girl Scouts, to waive the pavilion rental fee for its use of the Arts Pavilion at Emmaus Community Park on Wednesday, May 5, 2010 from 5:00 p.m. to 8:00 p.m. The Committee voted unanimously to recommend waiving the fee.

**Motion by Mr. Barrett, seconded by Mr. Holtzhafer to waive the Arts Pavilion Fee at Emmaus Community Park for the Emmaus Girl Scouts on Wednesday, May 5, 2010 from 5:00 p.m. to 8:00 p.m. There were 7 ayes. Motion carried.**

Mr. Barrett reported that the Committee has not taken any action on the request by Emmaus Youth Association to place a 14' x 28' shed on the property next to the existing building at the Kiwanis ball field. The Committee seeks more information from the EYA about the shed before making a decision. The item will be kept on the Agenda for the next Committee meeting.

**Motion by Mr. Barrett, seconded by Mr. Labenberg to hire the following individuals as temporary summer employment with the Parks Department: Ryan Curley at a rate of \$8.50 per hour with an approximate hire date of June 15, 2010, Jordan Stenroos at a rate of \$7.50 per hour with an approximate hire date of June 15, 2010, Kyle Focht at a rate of \$8.35 per hour with an approximate hire date of June 15, 2010, Scott Focht at a rate of \$8.00 per hour with an approximate hire date of May 15, 2010 Andrew Holland at a rate of \$8.25 per hour with an approximate hire date of May 15, 2010, Eric Focht at a rate of \$9.75 per hour with an immediate start date, and Tate**

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**Klindonas at a rate of \$7.25 per hour with an approximate start date of June 1, 2010. There were 7 ayes. Motion carried.**

Mr. Labenberg noted that several of the temporary summer help are rehires from previous years.

The next Committee Meeting will be on April 6, 2010 at 3:30 p.m.

Progress.

d. Public Safety Committee

The next Committee Meeting will be on April 8, 2010 at 9:00 a.m.

Progress.

e. General Administration Committee

Dr. Waddell reported that the Committee recommends that Council appoint Laura Bauder to complete a term on the Emmaus Arts Commission that expires on 2/7/2015.

**Motion by Dr. Waddell, seconded by Mr. Labenberg to appoint Laura Bauder to complete a term on the Emmaus Arts Commission for a term expiring on 2/7/2015. There were 7 ayes. Motion carried.**

Mr. Barrett noted that there have been very positive interviews with potential candidates for various vacancies and feels that Ms. Bauder will do an excellent job on the Arts Commission.

Dr. Waddell reported that the Committee held a meeting on March 10 with non-union employees in reference to contributing to the cost of health care benefits. He drafted a written summary of the meeting. Mrs. Gilbert referred the matter to the Budget & Finance Committee for further review.

The next Committee meeting will be on March 24, 2010 at 9:00 a.m.

Progress.

f. Budget and Finance Committee

Mr. Holtzhafer read Resolution 2010-13, authorizing payment of the March 15, 2010 Bill List, as follows:

<b>Bill List</b>	<b>\$ 191,420.37</b>
<b>Payroll #5</b>	<b>\$ 113,297.84</b>
<b>Payroll Taxes</b>	<b>\$ 35,348.69</b>
<b>Total</b>	<b>\$ 340,066.90</b>

Done this 15<sup>th</sup> day of March, 2010.

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**Motion by Mr. Holtzhafer, seconded by Mr. Reinhard to adopt the March 15, 2010 Bill List. There were 7 ayes. Motion carried.**

The next Committee Meeting will be on March 18, 2010 at 3:30 p.m.

Progress.

g. Community Relations/Development Committee

Mr. Brown asked Mr. Neely for an update on street closures from PennDot for the bed race. Mr. Neely responded that the request was submitted in January and PennDot is unable to locate the submitted request.

Mr. Brown reported that the Committee Meeting scheduled for March 24, 2010 will be rescheduled.

h. Ad Hoc-Community/School Relations Committee

Mr. Holtzhafer asked Mr. Neely when he feels that a meeting should be scheduled. Mr. Neely responded that he is having a meeting with Tony Ganguzza, the Borough Engineer, on March 16, 2010 concerning the baseball field. He noted that Mr. Ganguzza made adjustments to the seating on the original sketches in order to keep the project price within \$750,000. He suggested that the Committee meet during the third week of April, after the Parks & Recreation Committee meets to review the ball field design. Mr. Holtzhafer stated that he will contact Dr. Seidenberger at the East Penn School District Superintendent's Office to schedule a meeting.

Mr. Labenberg asked where the Committee Meetings are held. Mr. Neely responded that the meetings are advertised to be held at Superintendent Seidenberger's office at 800 Pine Street.

Progress.

PERSONAL APPEALS, PART II

**Otto Slozer, 121 E. Elm St.** – asked for a status on the proposed parking deck. Mr. Neely clarified that there is not a proposed parking deck. The Borough is coordinating a Parking Deck Feasibility Study to determine if a parking deck is appropriate and what the general configuration would be. He stated that Lehigh County needs to approve the firm that Council is recommending to complete the study. The original completion date for the study was April 1, but it will not be completed by then. The study will take approximately two months to complete. Mr. Slozer asked how much the Borough budgeted for the Study. Mr. Neely responded that the Borough budgeted \$25,000 for the Feasibility Study, which is funded via a \$20,000 grant from Lehigh County with money from a federal Community Development Block Grant (CDBG) and \$5,000 from the Borough of Emmaus.

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BOROUGH MANAGER'S REPORT

Mr. Neely advised that the Significant Revenue and Expense Items for the 1<sup>st</sup> half of March 2010 are in the binders and offered to entertain any questions about it.

Mr. Brown asked Mr. Neely how the South Mountain Walking Trail is being funded. Mr. Neely explained that the Borough received a \$10,000 donation from Maria Rodale and \$3,500 is being paid towards engineering and survey costs from Raven and Mary Mill. The Lehigh County Green Future Fund is matching the \$13,500 to bring the total of the project to \$27,000.

Progress.

PRESIDENT'S BUSINESS – None.

ADJOURNMENT

**Motion by Mr. Brown, seconded by Mr. Barrett to adjourn. There were 7 ayes.  
Motion carried.**

The meeting of the Emmaus Borough Council adjourned at 8:40 p.m.

Craig B. Neely  
Borough Manager

Transcribed by: Paula Weiant  
Administrative Assistant  
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