

June 29, 2011

EMMAUS BOROUGH COUNCIL

**Emmaus Borough Council  
Special Meeting  
Agenda  
Wednesday, June 29, 2011 at 3:00 p.m.**

1. Call to Order
2. Personal Appeals, Part I
3. Communications
  - a. Gladys Hontz, Retirement letter.
  - b. Judith Lieberman, 333 Ridge St., Emmaus – Thank you letter.
  - c. Laura Bauder, 17 Macungie Ave., Emmaus – Letter of resignation from the Emmaus Arts Commission (term expires 2/7/2015).
4. New Business – Executive Session
  - a. Public Works Department – Teamsters Contract
  - b. Police Department – EPOA Contract
  - c. Police Department – Pension Request
  - d. Theresa Puhlman – Appointment as Water/Sewer Billing Clerk
5. Personal Appeals, Part II
6. Adjournment

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The Emmaus Borough Council met in special session on June 29, 2011 in Borough Council Chambers, 28 S. 4<sup>th</sup> Street, Emmaus, PA 18049.

CALL TO ORDER

President Gilbert called the Meeting to order at 3:00 p.m.

Lee Ann Gilbert, President	Present
Brian Holtzhafer, Vice President	Present
Michael Waddell	Present
Brent Labenberg	Absent
Wesley Barrett	Present
Nathan Brown	Present
R. Erick Reinhard	Present
Winfield Iobst, Mayor	Present
Frank Procyk, Solicitor	Present
Craig Neely, Borough Manager	Present

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PERSONAL APPEALS, PART I – None.

COMMUNICATIONS

a. Gladys Hontz, 535 Wood Street, Emmaus – Retirement Letter.

**Motion by Dr. Waddell, seconded by Mr. Holtzhafer to accept Mrs. Hontz's letter of retirement effective July 7, 2011. There were 5 ayes, 1 opposed (Reinhard). Motion carried.**

b. Judith Lieberman, 333 Ridge Street, Emmaus– Thank you letter. Mr. Neely stated that a copy of Ms. Lieberman's letter was mailed to the editors of the Morning Call, Parkland Press, and East Penn Press.

c. Laura Bauder, 17 Macungie Ave., Emmaus – Letter of resignation from the Emmaus Arts Commission (term expires 2/7/2015). Dr. Waddell read Ms. Bauder's letter of resignation.

**Motion by Dr. Waddell, seconded by Mr. Holtzhafer to accept the resignation of Laura Bauder from the Emmaus Arts Commission. There were 6 ayes. Motion carried.**

Mrs. Gilbert asked if there are any interested parties on file to fill the vacancy. Dr. Waddell responded that there are not.

NEW BUSINESS - Executive Session

Mrs. Gilbert recessed the meeting at 3:10 p.m. for an Executive Session for Contract issues and personnel issues with official action anticipated.

Mrs. Gilbert reconvened the Meeting at 3:33 p.m. with official action being needed.

**Motion by Dr. Waddell, seconded by Mr. Reinhard to approve Solicitor Procyk's letter dated June 30, 2011, to deny the Public Work's grievance filed by Mr. Alex Sotori and Mr. Guy Washburn. There were 6 ayes. Motion carried.**

**Motion by Mr. Barrett, seconded by Mr. Brown to offer to the Police Union that it meet with full Council in accordance with clause 25 of the Police Contract and also to authorize an extension of time to resolve the matter. There were 6 ayes. Motion carried.**

**Motion by Mr. Holtzhafer, seconded by Mr. Reinhard granting the disability pension request for Police Officer Erik Kirkner. There were 6 ayes. Motion carried.**

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Dr. Waddell reported that the General Administration Committee met in Executive Session to conduct interviews and unanimously recommend appointing Teresa Pohlmann as the water/sewer billing clerk.

**Motion by Dr. Waddell, seconded by Mr. Barrett to appoint Teresa Pohlmann as the water/sewer billing clerk effective June 30, 2011. There were 6 ayes. Motion carried.**

Mr. Brown asked if Ms. Pohlmann's benefits will begin effective immediately. Mr. Neely responded that her benefits begin immediately but her vacation, sick days, and personal time does not begin until 90 days have passed.

Dr. Waddell thanked Ms. Pohlmann for filling in as a temporary employee and stated that she has done an exemplary job.

PERSONAL APPEALS, PART II - None.

**Motion by Mr. Barrett, seconded by Mr. Brown to adjourn. There were 6 ayes. Motion carried.**

The June 29, 2011 Special Meeting of the Emmaus Borough Council adjourned at 3:36 p.m.

Craig B. Neely  
Borough Manager

Transcribed by: Paula Weiant  
Administrative Assistant  
June 29, 2011