

July 16, 2012

EMMAUS BOROUGH COUNCIL

**Emmaus Borough Council
Agenda
Monday, July 16, 2012, 7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Personal Appeals, Part I
4. Community Minute

CANCELLED MEETINGS

August 6, 2012
Budget & Finance Committee Meeting-6:45 pm.
Borough Council Meeting-7:00 p.m.

5. Special Presentations
6. Reading of Minutes

June 18, 2012

7. Decisions on Bids
8. Communications
 - a. Rev. David Schoen, Bible Fellowship Church – Request street closure for block party.
 - b. Lilith Uhler, 945 Broad Street – Resignation from the Special Entertainment Commission (term expires 6/7/2013).
 - c. Donald & Joyce Parks, 904 N. 17th St., Allentown – Emmaus Community Pool Admission Rates
 - d. Brad Steigerwalt, Valley of Allentown Scottish Rite – Picnic requests.
 - e. Teryl Madison, Emmaus Main Street Partners – Pavilion fee waiver request.
 - f. Stephanie Allen, Niagara Bottling – Picnic requests.
 - g. Robert Hubickey, Cub Scout Pack 70 Committee Chair – Request use of field at Community Park for annual scout event.

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- h. Teryl Madison, Emmaus Main Street Partners – Crab Fest event requests.
 - i. Teryl Madison, Emmaus Main Street Partners – Old Fashioned Christmas event requests.
9. Borough Engineer’s Report
10. Solicitor’s Report
11. Unfinished Business, Part I
- a. **Ordinance No. 1085 – An Ordinance Establishing a Tree Fund, and Authorizing the Emmaus Shade Tree Commission to Collect Money in Lieu of Requiring the Replacement of Trees (1st Reading 3/19/12) (Tabled 3/19/12) (1st Reading 6/18/12) (2nd Reading 7/16/12)**
 - b. **Ordinance No. 1086 – An Ordinance Authorizing and Establishing Attorney’s Fees for Collection of Municipal Liens and Tax Liens and Establishing the Rate of Interest (1st Reading 6/18/12) (2nd Reading 7/16/12)**
12. New Business
13. Unfinished Business, Part II
- a. Ordinance No. 1037 – An Ordinance Amending the Provisions of Chapter 2, with the Addition of Sections 501 & 502, Prohibiting the Feeding of Waterfowl on Borough Owned Properties (1st Reading 1/7/08) (Tabled 1/21/08) (1st Reading 6/18/12) (2nd Reading 8/20/12)
14. Items Not on Agenda, Subject to Rule 9
15. Mayor’s Report
16. Committee Reports
- Public Works/(Highway, Water & Sewer) (Labenberg, Brown, Gilbert)**
Next Meeting – August 2, 2012 at 3:00 p.m.
- a. H2O Grants (electric water meters)
 - b. Rules & Regulations (update)

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- c. Home inspections/illegal hook-ups
- d. South 2nd Street Reservoir
- e. South 10th Street Culvert
- f. Water Meter rates for multiple units
- g. **Alpine Street Draft Agreement**

Health, Sanitation, and Conservation (Shubzda, Holtzhafer, Waddell)

Next Meeting – July 20, 2012 at 3:45 p.m.

- a. Compost Options
- b. Refuse/Recycling with Raritan Valley
- c. Riparian Buffer Ordinance
- d. Park Recycling Containers

Health, Sanitation, and Conservation (continued)

- e. Emmaus and Upper Milford Joint Environmental Advisory Council
- f. Board of Health
- g. Cintas

Parks and Recreation (Barrett, Holtzhafer, Labenberg)

Next Meeting – August 7, 2012 at 3:30 p.m.

- a. Ice Rink/Skate Park
- b. Ordinance No. 1037 - Geese at Furnace Dam (2nd Reading 8/20/2012)
- c. Emmaus Legion Baseball Field Project
- d. Legion Field Reconstruction Agreement and Leases
- e. **Lilith Uhler – Resignation from the Special Entertainment Commission
(term expires 6/7/2013)**
- f. **Peter Gasper – Appoint to the Parks and Recreation Commission
(term expires 5/1/2015)**
- g. **Terri Gasper – Appoint to the Special Entertainment Commission
(term expires 6/7/2014)**
- h. **Paulette Labenberg – Appoint to the Special Entertainment Commission
(term expires 6/7/2013)**
- i. **Tyler Silfies – Hire as Summer Parks Program Counselor**
- j. **Colin Farrell – Hire as Summer Parks Program Counselor**
- k. EMSP Clam Bake Fee Waiver Request

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- l. Valley of Allentown Scottish Rite – Picnic Request
- m. Niagara Bottling Company – Picnic Request

Public Safety (Gilbert, Barrett, Brown)

Next Meeting – August 9, 2012 at 3:00 p.m.

- a. Tractor Trailer Parking
- b. Emergency Operations Plan – Review
- c. Civil Service Commission Rules and Regulations
- d. 24 Hour Municipal Parking Lot Ordinance
- e. **Firearms Purchase**
- f. **Derek Martino – Appoint as new member of the Fire Department**
- g. **Gabriel McNabb – Appoint as Fire Department Driver of Trucks 711 & 712**
- h. **Kurtis Knauss – Appoint as Fire Department Driver of Truck 751**
- i. **Police Department Server**
- j. **Frederick Bainhauer III – Resignation from the Auxiliary Police**

General Administration (Waddell, Barrett, Labenberg)

Next Meeting – July 25, 2012 at 9:00 a.m.

- a. **Ordinance No. 1085 - Shade Tree Fund (2nd Reading)**
- b. **Ordinance No. 1086 – Attorney’s Fees for Collection of Liens (2nd Reading)**
- c. Main Street Partners Resolution / Agreement

Budget and Finance (Holtzhafer, Shubzda, Gilbert)

Next Meeting – August 2, 2012 at 3:30 p.m.

- a. **Bill List—Resolution 2012-19**
- b. Emergency Management Coordinator Compensation
- c. Effect of Allentown EIT Changes
- d. Business Privilege Tax Review and decision on appeal
- e. Policy for Receipts and Packing Slips
- f. Union Negotiations
- g. General Authority Request

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Community Relations, Planning and Development (Brown, Shubzda, Waddell)

Next Meeting – July 26, 2012 at 4:15 p.m.

- a. Display of 2009 Anniversary Items and Contents of the 1959 Time Capsule
- b. VFW/David's Electric Streetscape Plan
- c. Treevitalize Grant

Ad Hoc Committees (Barrett, Waddell, Holtzhafer, Pepe, Mayor lobst)

Next Meeting – To be determined.

17. Personal Appeals, Part II

18. Borough Manager's Report

a. **Significant Revenue and Expense Items for First Half of July 2012**

19. President's Business

Executive Session – Contract Negotiations

20. Adjournment

Next Resolution #20
Next Ordinance #1087

The Emmaus Borough Council met in regular session on July 16, 2012 in Borough Council Chambers, 28 S. 4th Street, Emmaus, PA 18049.

CALL TO ORDER

Mrs. Gilbert called the Meeting to order at 7:00 p.m.

Lee Ann Gilbert	Present
Brian Holtzhafer	Absent
Michael Waddell	Present
Brent Labenberg	Present

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Wesley Barrett	Present
Nathan Brown	Absent
Jeffrey Shubzda	Present
Winfield Iobst, Mayor	Present
Jeffrey Dimmich, Solicitor	Present
Shane Pepe, Borough Manager	Absent

PERSONAL APPEALS, PART I

A. Kim Lowmaster, 1049 Arch Street – voiced concern about Verizon placing a pole at Arch Street, between 10th & 11th Streets. Mrs. Gilbert responded that she will discuss the matter with Mr. Pepe.

B. Rick Zayaitz, Emmaus Main Street Partners – requested a pavilion fee waiver for the use of the Lion's Club and North Pavilions for a Clam Bake to be held on Sunday, July 29, 2012. Mr. Barrett responded that the item was handled at the Committee level and that the Committee did not make a motion to waive the fee.

COMMUNITY MINUTE

Mr. Barrett thanked Mr. Brown for the Flag Pole dedication in front of the VFW building on Sunday, July 15, 2012. Dr. Waddell thanked the Koltisko family for dedicating the pole at the VFW pocket park and thanked Mr. Brown, Mr. Clapper, and Mr. Pepe on their efforts for completing the park by its deadline of June 30, 2012.

Dr. Waddell stated that the rain barrels being auctioned by the Emmaus Arts Commission have received several bids and the winners will be announced during Community Day to be held on July 21, 2012 at Emmaus Community Park.

Mr. Labenberg noted that another loop was added to the South Mountain Trail connecting to the current trail. Mr. Barrett stated that a kiosk is being built and that Rodale has again helped to make the second trail possible.

Mrs. Gilbert reminded everyone that the August 6, 2012 Budget & Finance Committee and Borough Council Meetings have been cancelled.

SPECIAL PRESENTATIONS - None.

READING OF MINUTES

Motion by Mr. Labenberg, seconded by Mr. Barrett to dispense with the formal reading of the June 16, 2012 Minutes. There were 5 ayes. Motion carried.

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Motion by Dr. Waddell, seconded by Mr. Barrett to adopt the June 16, 2012 Minutes as drafted. There were 4 ayes, 1 abstention (Labenberg). Motion carried.

DECISION ON BIDS – None.

COMMUNICATIONS

a. Rev. David Schoen, Bible Fellowship Church – Request street closure for block party. Referred to Staff and Mayor Iobst.

b. Lilith Uhler, 945 Broad Street – Resignation from the Special Entertainment Commission (term expires 6/7/2013).

Motion by Mr. Barrett, seconded by Dr. Waddell to accept Ms. Uhler’s resignation from the Special Entertainment Commission. There were 5 ayes. Motion carried.

c. Donald & Joyce Parks, 904 N 17th Street, Allentown – Emmaus Community Pool Admission Rates. Referred to the Parks and Recreation Committee.

d. Brad Steigerwalt, Valley of Allentown Scottish Rite – Picnic requests. Mr. Barrett responded that historically this request has been referred to Staff. Mrs. Gilbert asked if the organization has provided proof of liability insurance. Mr. Barrett responded that the organization has not. Mrs. Gilbert will direct Mr. Pepe to contact the organization.

e. Teryl Madison, Emmaus Main Street Partners – Pavilion fee waiver request for Clam Bake to be held on Sunday, July 29, 2012. Mrs. Gilbert reported that the matter will be handled during the Parks and Recreation Committee report.

f. Stephanie Allen, Niagara Bottling – Picnic requests. Mr. Barrett responded that this item does not require official action from Council because there are no items that are prohibited.

g. Robert Hubickey, Cub Scout Pack 70 Committee Chair – Request use of field at Community Park for annual scout event to be held on August 23, 2012. Referred to Staff for field usage.

h. Teryl Madison, Emmaus Main Street Partners – Crab Fest event requests. Referred to the Parks and Recreation Committee.

i. Teryl Madison, Emmaus Main Street Partners – Old Fashioned Christmas event requests. Referred to the Parks and Recreation Committee.

j. Sue Zacharda – Request street closure, Moyer Street to 539 Furnace Street for block party to be held on Sunday, August 12, 2012 from 1:00 p.m. to 8:00 p.m. Referred to Mayor Iobst.

k. Teamsters # 773, Secretaries Union and Public Works – Request to begin Union Contract Negotiations.

BOROUGH ENGINEER’S REPORT - None.

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SOLICITOR'S REPORT

Solicitor Dimmich entertained questions about his report. He reported that the Main Street Partners Agreement has been approved. He also reported that he will continue to work on the Conservancy Trailhead Easement Agreement. He stated that it is very important to delineate the future maintenance responsibilities of the parties. Mrs. Gilbert directed Mr. Barrett to place the item on the Parks and Recreation Committee's Agenda. Solicitor Dimmich encouraged Council to read the Cintas Memorandum included in his report.

Progress.

UNFINISHED BUSINESS, PART I

Ordinance No. 1085 – An Ordinance Establishing a Tree Fund, and Authorizing the Emmaus Shade Tree Commission to Collect Money in Lieu of Requiring the Replacement of Trees (1st Reading 3/19/12) (Tabled 3/19/12) (1st Reading 6/18/12) (2nd Reading 7/16/12).

Motion by Mr. Labenberg, seconded by Dr. Waddell to read Ordinance No. 1085 in Short Title. There were 5 ayes. Motion carried.

Dr. Waddell noted the original draft of the ordinance required the property owner to make a payment into the Tree Fund in the amount of \$450.00. This version requires a \$200.00 payment. He stated that he believes \$200.00 will only cover the cost of the tree, not the cost of the tree plus installation. Mr. Labenberg noted that Paragraph 3 has standards that were not included in the original draft. Mr. Labenberg stated that he was originally opposed to the Borough getting involved with trees on private property if they did not pose a danger but supports this Ordinance and believes it provides the residents more options.

Motion by Mr. Barrett, seconded by Dr. Waddell to adopt Ordinance No. 1085 - An Ordinance Establishing a Tree Fund, and Authorizing the Emmaus Shade Tree Commission to Collect Money in Lieu of Requiring the Replacement of Trees on its 2nd Reading. Roll call vote: Mr. Labenberg, aye, Mr. Barrett, aye, Mr. Shubzda, aye, Dr. Waddell, aye, Mrs. Gilbert, aye. There were 5 ayes. Motion carried.

Ordinance No. 1086 – An Ordinance Authorizing and Establishing Attorney's Fees for Collecting of Municipal Liens and Tax Liens and Establishing the Rate of Interest. (1st Reading 6/18/12) (2nd Reading 7/16/12).

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Motion by Dr. Waddell, seconded by Mr. Barrett to read Ordinance No. 1086 in Short Title. There were 5 ayes. Motion carried.

Mrs. Gilbert read Ordinance No. 1086 in Short Title.

Motion by Dr. Waddell, seconded by Mr. Labenberg to adopt Ordinance No. 1086 - An Ordinance Authorizing and Establishing Attorney's Fees for Collection of Municipal Liens and Tax Liens and Establishing the Rate of Interest on its 2nd Reading. Roll call vote: Mr. Shubzda, aye, Dr. Waddell, aye, Mr. Labenberg, aye, Mr. Barrett, aye, Mrs. Gilbert, aye. There were 5 ayes. Motion carried.

Dr. Waddell explained that the Borough will not be involved in collecting money from residents with liens placed on their property and will allow the attorney to bill the property owner for their time spent collecting past due money. Solicitor Dimmich explained that it is a procedural change and believes it will save resident's money because the Borough will not have to spend tax dollars collecting bills from liens. He cautioned, however, that the Ordinance will make it more expensive for a resident to remove a lien from their property if one is placed from lack of payment.

NEW BUSINESS – None.

UNFINISHED BUSINESS, PART II

Ordinance No. 1037 – An Ordinance Amending the Provisions of Chapter 2, with the Addition of Sections 501 & 502, Prohibiting the Feeding of Waterfowl on Borough Owned Properties (1st Reading 1/7/08) (Tabled 1/21/08) (1st Reading 6/18/12) (2nd Reading 8/20/12).

Mrs. Gilbert noted that Ordinance No. 1037 is scheduled for its 2nd Reading at the August 20, 2012 Council Meeting.

ITEMS NOT ON AGENDA, subject to Rule 9 – None.

MAYOR'S REPORT

Mayor Iobst thanked Mr. Brown for his hard work with the Flag Pole dedication in front of the VFW and for his enthusiasm as a Council Member.

COMMITTEE REPORTS

Mrs. Gilbert stated that Chief Faust is present and moved a portion of the Public Safety Committee Report ahead of the other Committee Reports. Mrs. Gilbert reported that the Committee recommends bringing forth a non-budgeted item. The Committee

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recommends that Council approves the purchase of new firearms for the Emmaus Police Department. Chief Faust stated that the existing weapons used by the Department are 13 years old and have been fired a minimum of 500 times per year during training and qualifications. He also stated that four of the aging pistols have had mechanical errors in 2012 raising serious concerns about the reliability and safety of the weapons. The guns currently in use by the Department are lacking night sights. He reported that the Department received 3 quotes, and that it will cost approximately \$12,600 to refurbish and add night sights to the weapons currently used. The pistols, magazines, accessories and two new Sig Sauer M400 M4 tactical rifles will cost \$16,789.70. Chief Faust stated that the items were proposed in the 2011 and 2012 budget but were not included due to budgetary cuts. Mr. Labenberg thanked Sergeant Schantz for his research in preparing the proposal.

Motion by Mr. Labenberg, seconded by Mr. Barrett to grant the Emmaus Police Department approval to purchase Service Pistols, Non-Uniformed Pistols, Holsters, Pouches, and Additional Magazines, Rifles, and Grips in the amount of \$16,789.80. There were 5 ayes. Motion carried.

Mrs. Gilbert reported that the Committee recommends that the Emmaus Police Department leases a computer server. Chief Faust explained that the new system will allow 25 users to be on the system at one time compared to the current server which only allows five. The current server continues to suffer serious crashes when officers attempt to use their vehicle computers while administrators use the system from the station. The total lease of the computers will cost approximately \$2,000 more than purchasing the system outright, but will include maintenance, which can sometimes cost up to \$1,000 per incident.

Motion by Mr. Labenberg, seconded by Mr. Barrett to grant a four year lease agreement between the Emmaus Police Department and Integra I for a computer server at a cost of \$581.55 per month.

Mr. Labenberg amended his motion, and Mr. Barrett amended his second.

Motion by Mr. Labenberg, seconded by Mr. Barrett to grant a four year lease agreement between the Emmaus Police Department and Integra I for a computer server at a cost of \$581.55 per month subject to Solicitor Dimmich's approval of the Agreement. There were 5 ayes. Motion carried.

a. Public Works Committee

Mr. Labenberg reported that the Committee met on July 5, 2012. Mr. Labenberg reported that the Committee discussed the MXU program and Mr. Clapper stated that approximately 75% of the Borough's water meters have been converted to electronic

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meters. Mr. Labenberg also reported that Mr. Pepe indicated that there may be Growing Greener funds available to help fund the rest of the program. Mr. Labenberg reported that Mr. Clapper and Mr. Pepe met with William Ahlert and Solicitor Dimmich on July 9 to discuss Cintas. Solicitor Dimmich prepared a memorandum addressing the issue. Mr. Labenberg reported that the Committee discussed the S. 10th Street Culvert and Mr. Clapper will obtain an update from the Borough engineer regarding the design of the culvert. There is a small sinkhole forming. Mr. Clapper suggested opening the hole and filling it again.

Progress.

b. Health, Sanitation, and Conservation Committee

Mr. Shubzda reported that the Committee will meet on July 20, 2012. Mr. Shubzda reported that there is a sample recycling container at Town Hall and encouraged everyone to look at it. He noted that the lid on the recycling container is blue, but the lid color will be green. The containers will be placed at parks throughout the Borough.

Progress.

c. Parks and Recreation Committee

Mr. Barrett reported that the Committee recommends appointing Peter Gasper to the Parks and Recreation Commission.

Motion by Mr. Barrett, seconded by Mr. Labenberg to appoint Peter Gasper to the Parks and Receptions Commission to a term expiring 5/1/2015. There were 4 ayes, 1 abstention (Barrett). Motion carried.

Mr. Barrett reported that the Committee recommends appointing Terri Gasper to the Special Entertainment Commission.

Motion by Mr. Barrett, seconded by Mr. Labenberg to appoint Terri Gasper to the Special Entertainment Commission to a term expiring 6/7/2014. There were 4 ayes, 1 abstention (Barrett). Motion carried.

Motion by Mr. Barrett, seconded by Mr. Shubzda to appoint Paulette Labenberg to the Special Entertainment Commission to a term expiring 6/7/2013. There were 4 ayes, 1 abstention (Labenberg). Motion carried.

Mr. Barrett reported that the Summer Parks Program is a huge success with 97 kids signed up for the Program. The Committee recommends hiring an additional counselor to the Program.

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Motion by Mr. Barrett, seconded by Mr. Labenberg to hire Colin Farrell as a Summer Parks Counselor at an hourly rate of \$7.25. There were 5 ayes. Motion carried.

Mr. Barrett reported that there was a Summer Parks Counselor that took employment elsewhere. Mr. Pepe appointed Tyler Silfies on a temporary basis.

Motion by Mr. Barrett, seconded by Mr. Labenberg to hire Tyler Silfies as a Summer Parks Counselor at an hourly rate of \$7.25. There were 5 ayes. Motion carried.

Mr. Barrett reported that Emmaus Community Day will be held on Saturday, July 2, 2012, with many events being held. He encouraged everyone to attend.

Mr. Barrett also reported that the Emmaus High School rifle team is losing its rifle range facility, due to its closure. Mr. Labenberg has been working with Chief Faust for several months regarding the possibility of the rifle team using the Borough's rifle range for competition. Mr. Barrett stated that the Committee recommends that Mr. Pepe begin negotiations with the Emmaus High School Athletic Director. Mr. Labenberg explained that the motion is for Mr. Pepe to begin negotiations and an Agreement will be brought forth to Full Council.

Motion by Mr. Barrett, seconded by Mr. Labenberg to allow Mr. Pepe to enter into negotiations with the Athletic Director for the purposes of the High School Rifle Team to use the Borough shooting range for competition purposes. There were 4 ayes, 1 abstention (Labenberg). Motion carried.

Mr. Barrett stated that Ordinance No. 1037 – Geese at Furnace Dam is scheduled for its 2nd Reading at the August 20, 2012 Council Meeting.

Mr. Barrett reported that the next Committee Meeting is August 7, 2012.

Progress.

d. Public Safety Committee

Mrs. Gilbert reported that the Committee met on July 12, 2012. Chief Reiss recommends appointing Derek Martino as a member of the Emmaus Fire Department.

Motion by Mr. Barrett, seconded by Dr. Waddell to appoint Derek Martino as a member of the Emmaus Fire Department contingent upon passing a physician's physical. There were 5 ayes. Motion carried.

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Mrs. Gilbert reported that Chief Reiss recommends appointing Gabriel McNabb to the Emmaus Fire Department as driver of Trucks 711 and 712.

Motion by Mr. Barrett, seconded by Dr. Waddell to appoint Gabriel McNabb to the Emmaus Fire Department as driver of Trucks 711 and 712 and to appoint Kurtis Knauss to the Emmaus Fire Department as driver of Truck 751. There were 5 ayes. Motion carried.

Mrs. Gilbert reported that the Committee received a request to consider placing a four-way stop sign at the corner of 5th Street and North Street. Mrs. Gilbert stated that the item was referred to the Traffic Control officer.

Mrs. Gilbert reported that the Committee received a Personal Appeal by Charles Harter, 582 Glenwood Street, concerning parking issues at Boroline Park. She reported that the Committee will address the item.

Mrs. Gilbert reported that the Tractor Trailer Parking Ordinance is scheduled for its 1st Reading at the August 20 Council Meeting. Mr. Labenberg stated that he originally supported tractor trailer parking but is now in favor of the Ordinance because the trucks are destroying the curb lines.

Mrs. Gilbert reported that the Committee held an Executive Session and recommends accepting the resignation of Frederick Bainhauer from the Auxiliary Police. At the present time, his vacancy will not be filled.

Motion by Mr. Barrett, seconded by Dr. Waddell to accept the resignation of Frederick Bainhauer from the Auxiliary Police. There were 5 ayes.

Dr. Waddell stated that he has received complaints from residents about Triangle Park concerning skateboards and individuals entering the fountain. He suggested better signage at the Park stating the Park Rules and Regulations. Mrs. Gilbert responded that the matter will be addressed.

Progress.

e. General Administration Committee

Dr. Waddell reported that the Committee Meeting scheduled for July 11 was cancelled and entertained questions about the Committee Report.

Progress.

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f. Budget and Finance Committee

Mr. Shubzda read Resolution 2012-19, authorizing payment of the July 16, 2012, Bill List, as follows:

Bill List	\$	392,393.81
Payroll #13&14	\$	266,103.23
Payroll Taxes	\$	<u>86,081.50</u>
Total	\$	744,578.54

Done this 16th day of July 2012.

Motion by Mr. Shubzda, seconded by Mr. Labenberg to approve the July 16, 2012 Bill List. There were 5 ayes. Motion carried.

Progress.

g. Community Relations, Planning and Development Committee

Dr. Waddell reported that the Emmaus Arts Commission has displayed the 2009 Anniversary items and the 1959 Time Capsule items in cases in the lower level of Town Hall and encouraged everyone to view the cases. He also reported that there are items to be framed and will be hung within the next month.

Progress.

h. Ad Hoc-Community/School Relations Committee

Progress.

PERSONAL APPEALS, PART II - None.

BOROUGH MANAGER'S REPORT

Mrs. Gilbert reported that the Significant Revenue and Expense Items for June, 2012 are in the Council binders and offered to entertain questions about it.

Progress.

PRESIDENT'S BUSINESS

Mrs. Gilbert recessed for an Executive Session at 8:15 p.m., to discuss a personnel matter and contract negotiations with no official action anticipated.

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Mrs. Gilbert reconvened the Meeting at 8:50 p.m. with no official action needed.

Motion by Mr. Labenberg, seconded by Mr. Barrett to adjourn. There were 5 ayes. Motion carried.

The July 16, 2012 Meeting of the Emmaus Borough Council adjourned at 8:51 p.m.

Shane Pepe
Borough Manager

Transcribed by: Paula Weiant
Administrative Assistant
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