

December 6, 2010

EMMAUS BOROUGH COUNCIL

**Emmaus Borough Council
Agenda
Monday, December 6, 2010, 7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Personal Appeals, Part I
4. Community Minute
5. Special Presentations
 - Jeff Clapper – Broad Street Reconstruction Project
6. Reading of Minutes
 - November 15, 2010
7. Decisions on Bids
8. Communications
 - a. Edward Schreiter, Schreiter’s Chuck Wagon, 141 East Rock Road, Allentown – Community Park Pool Concession Stand.
 - b. Carl Wieder, 926 Walnut St., Emmaus – Request Reappointment to the Emmaus General Authority.
 - c. Michael Nonnemacher, Chief of Emmaus Ambulance Corps – Request Reappointment to the Emmaus Board of Health.
 - d. Allison Fritchman – Cub Scout Plastic Bag Recycling Study.
 - e. Kathy Haney, Shops of Emmaus – Toast the Holidays Event Requests.
9. Borough Engineer’s Report
10. Solicitor’s Report
11. Unfinished Business, Part I
12. New Business - all items to be considered during Budget and Finance Committee report.
 - a. **Ordinance No. 1074 – An Ordinance Levying Taxes for the Fiscal Year 2011 for the Borough of Emmaus at the Rate of 13.00 Mills Pursuant to**

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**Section 1310 of the Borough Code of the Commonwealth of Pennsylvania
(1st Reading 12/6/10).**

12. New Business (continued)
 - b. **2011 Refuse Collection Assessment Fees – Resolution 2010 – 34**
 - c. **2011 Fee Schedule – Resolution 2010 - 35**

13. Unfinished Business, Part II

14. Items Not on Agenda, Subject to Rule 9

15. Mayor's Report

16. Committee Reports

Public Works/(Highway, Water & Sewer) (Labenberg, Brown, Gilbert)

Next Meeting – To be determined.

- a. I & I Elimination Report
- b. Weiders Lane Status
- c. H2O PA Grant
- d. Broad Street Reconstruction
- e. South 12th Street Stormwater Project—Sidewalk Issue
- f. **Water/Sewer Delinquency Charge Ordinance – Ordinance No. 1075 - An Ordinance Amending Chapter 26, Part 1, Section 106, Paragraph 4, Establishing a Fee for Placing a Red Tag Notice at a Property (1st Reading 12/6/10).**

Health, Sanitation, and Conservation (Reinhard, Holtzhafer, Waddell)

Next Meeting – December 9, 2010 at 4:00 p.m.

- a. Refuse/Recycling with Raritan Valley
- b. Compost Options
- c. Emmaus and Upper Milford Joint Environmental Advisory Council
- d. Board of Health
- e. Riparian Buffer Ordinance
- f. Bollinger Land/Indian Creek Golf Course

Parks and Recreation (Barrett, Holtzhafer, Labenberg)

Next Meeting – December 7, 2010 at 3:30 p.m.

- a. Ice Rink/Skate Park
- b. Geese at Furnace Dam
- c. Emmaus Legion Baseball Field Project

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- d. Legion Field Reconstruction Agreement and Leases
- e. Triangle Park – Use Requirements and Guidelines

Public Safety (Gilbert, Barrett, Brown)

Next Meeting – December 9, 2010 at 9:00 a.m.

- a. Trailer Truck Parking
- b. Tractor Trailer Unloading
- c. Emergency Operations Plan – Review
- d. Civil Service Commission Rules and Regulations
- e. 200 Block of Seem Street – One Way Westbound
- f. Run Lehigh Valley 5K Race
- g. **Hire Donald Riley, Jr. as Aerial 731 Driver for the Fire Department**

General Administration (Waddell, Barrett, Labenberg)

Next Meeting – December 8, 2010 at 2:00 p.m.

- a. **Public Works Mechanics Shop – Advertising Vacancy**
- b. **Secretaries Union Contract Negotiations**
- c. Shade Tree--Tree Fund
- d. Cintas Update
- e. Website Upgrade
- f. Public Parking Spaces on Jubilee Street

Budget and Finance (Holtzhafer, Reinhard, Gilbert)

Next Meeting – December 16, 2010 at 3:30 p.m.

- a. **Bill List – Resolution 2010 – 36**
- b. **2011 Refuse Collection Assessment Fees – Resolution 2010 – 34**
- c. **2011 Fee Schedule – Resolution 2010 - 35**
- d. **Proposed 2011 Budget**
- e. **2011 Levying Taxes – Ordinance No. 1074**
- f. Per Capita Tax Ordinance
- g. Act 44 Election

Community Relations/Development (Brown, Reinhard, Waddell)

Next Meeting – December 22, 2010 at 4:15 pm.

- a. Parking Deck Feasibility Study
- b. 2009 Anniversary Items and Contents of the 1959 Time Capsule
- c. Emmaus Main Street Program—West End Gateway Sign Presentation
- d. Streetscape Improvement Project
- e. Lanta Metro Meeting Update
- f. 1959 Time Capsule Items

Ad Hoc Committees (Holtzhafer, Barrett, Gilbert, Neely, Mayor Iobst)

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Next Meeting – To be determined.

Community/School Relations

a. Junior Council Member Draft Resolution Review and Application

17. Personal Appeals, Part II

18. Borough Manager's Report

a. **Significant Revenue and Expense Items for November 2010**

19. President's Business

a. Executive Session – Secretaries Union Negotiations

20. Adjournment

Next Resolution #37
Next Ordinance #1076

The Emmaus Borough Council met in regular session on December 6, 2010 in Borough Council Chambers, 28 S. 4th Street, Emmaus, PA 18049.

CALL TO ORDER

President Gilbert called the Meeting to order at 7:00 p.m.

Lee Ann Gilbert, President	Present
Brian Holtzhafer, Vice President	Present
Michael Waddell	Present
Brent Labenberg	Present
Wesley Barrett	Present
Nathan Brown	Present
R. Erick Reinhard	Present
Winfield Iobst, Mayor	Present
Frank Procyk, Solicitor	Present
Craig Neely, Borough Manager	Present

PERSONAL APPEALS, PART I

A. Mike Gibson, 230 Ridge St., Seven Generations Charter School, thanked Jeff Clapper, Police Chief Faust, the Public Safety Committee, and Mrs. Gilbert for addressing the crosswalk and traffic safety concerns at the Seven Generations Charter School. Mrs. Gilbert

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stated that the crosswalk is on the Public Safety Committee's Agenda for its Meeting on December 9, 2010.

B. Lynn Donches, 559 Minor St., asked if a letter she drafted concerning the Broad Street Renovation Project was read at the December 1, 2010, Public Meeting. Mr. Neely responded that it was not. Mrs. Gilbert responded that the letter was referenced at the Meeting. Mrs. Donches read the letter, expressing her opinions about the Broad Street Reconstruction Project.

C. John Donches, 559 Minor St., stated that he viewed a Lower Macungie Council Webcast that mentioned the East Penn School District having a Baseball Stadium built in Lower Macungie Township. Mr. Labenberg commented that he read the article and asked Mr. Neely if the Borough has had any communication with the Emmaus School District about the Project. Mr. Neely responded that he has not.

COMMUNITY MINUTE

Dr. Waddell thanked all of the volunteers of the Borough for their hard work and ongoing dedication to the Community. He also mentioned that there are people in the Community, though, who are very negative.

SPECIAL PRESENTATIONS

Public Works Director, Jeff Clapper, reviewed the details of the Broad Street Reconstruction Project. He stated that the Public Works Committee held a Public Meeting on December 1, 2010 to review the plans with the public. He reviewed the detour routes that will be in place during the Project. He commented that the Project will cause inconvenience and asked the residents for their patience. He stated that the Project should begin April 1, 2011, with an estimated completion time of four months. He stated that the Public Works Committee voted to recommend to Council that it approve the design of the Project. He entertained questions from Council. Dr. Waddell asked about the proposed lighting. Mr. Clapper responded that the lights will be similar to the lights at the Triangle and will provide area illumination. Dr. Waddell asked how long the medians are from end-to-end. Mr. Clapper responded that the medians are 50 feet long and there is approximately 200 feet between each median. Mr. Brown noted that April 2, 2011 is the deadline to replace curb and sidewalk and asked if there is a time period in the winter months that is not appropriate to pour concrete. Mr. Clapper responded that concrete can be poured throughout the winter as long as it is protected correctly. He stated that the residents were mailed a copy of the curb/sidewalk requirements on October 13, 2010, but hopes that a majority of the residents will perform the work at the same time and utilize one contractor for the concrete work. Mr. Brown stated that he would be in favor of a decrease in the 10% administrative fee if the work is done by the contractor. Mr. Neely responded that the Borough hopes that as many properties as possible use the same contractor for concrete work. Mr. Barrett asked if the residents were made aware of it. Mr. Clapper responded that attendance was low at both public meetings.

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Motion by Mr. Labenberg, seconded by Mr. Holtzhafer to approve the plan for the Broad Street Reconstruction Project as presented. There were 7 ayes. Motion carried.

Mr. Neely thanked Mr. Clapper for his presentation at the Council Meeting and at the December 1, 2010 Public Meeting. He stated that Mr. Clapper has extensive knowledge and experience and feels confident that the Broad Street Reconstruction Project will run as smoothly as possible. Mr. Labenberg commented that although there were not a lot of residents at each meeting, Mr. Clapper answered all questions thoroughly. He stated that when the Project is complete, Broad Street will be beautiful and property values will increase.

READING OF MINUTES

Motion by Mr. Barrett, seconded by Dr. Waddell to dispense with the formal reading of the November 15, 2010 Minutes. There were 7 ayes. Motion carried.

Motion by Mr. Labenberg, seconded by Mr. Barrett to adopt the November 15, 2010 Minutes as drafted. There were 7 ayes. Motion carried.

DECISION ON BIDS – None.

COMMUNICATIONS

- a. Edward Schreiter, Schreiter's Chuck Wagon, 141 East Rock Road, Allentown – Emmaus Community Pool Concession Stand. Request to operate the stand for the 2011 Summer Season. Referred to the Parks and Recreation Committee.
- b. Carl Weider, 926 Walnut St., Emmaus – Request for reappointment to the Emmaus General Authority. Referred to the General Administration Committee.
- c. Michael Nonnemacher, Chief of Emmaus Ambulance Corps – Request for reappointment to the Emmaus Board of Health. Referred to the Health, Sanitation, and Conservation Committee.
- d. Allison Fritchman – Cub Scout Plastic Recycling Study. Referred to the Health, Sanitation, and Conservation Committee.
- e. Kathy Haney, Shops of Emmaus – Toast the Holidays Event Requests. Referred to staff.
- f. Gerald "Shug" and Jackie Reese – Thank you to the Emmaus Ambulance Corps.

BOROUGH ENGINEER'S REPORT – None.

SOLICITOR'S REPORT

Progress.

UNFINISHED BUSINESS, PART I – None.

NEW BUSINESS

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Mrs. Gilbert reported that all Agenda items will be considered during the Budget and Finance Committee Report.

UNFINISHED BUSINESS, PART II – None.

ITEMS NOT ON AGENDA, subject to Rule 9 - None.

MAYOR'S REPORT

Progress.

COMMITTEE REPORTS

a. Public Works Committee

Mr. Labenberg reported that he was unable to attend the Public Works Committee Meeting on December 2, 2010. Mr. Brown reported that the Committee discussed the Red Tag Ordinance Amendment. Mr. Neely explained that there are approximately 80 customers per quarter who are delinquent paying their water/sewer bill and historically it is the same people. The residents are sent a late notice and given 60 days to pay the bill. After 60 days of non-payment, a “red tag” is hung on the door, which is required by law, notifying them of the date that their water will be shut off. The “red tag” process is time consuming and costly for Borough personnel to constantly be having to send notices of delinquency and to physically have to hang the red tags. The purpose of the amendment is not to raise revenue, but to encourage people to pay their bills before they get to the point of the red tag. Mr. Labenberg stated that he has been on the Public Works Committee for many years and this has been going on for a long time and it is usually the same people.

Motion by Mr. Labenberg, seconded by Mr. Brown to read Ordinance No. 1075 in short title. There were 7 ayes.

Mrs. Gilbert read Ordinance No. 1075 in short title.

Motion by Mr. Labenberg, seconded by Mr. Brown to adopt Ordinance No. 1075 - An Ordinance Amending Chapter 26, Part 1, Section 106, Paragraph 4, Establishing A Fee for Placing a Red Tag Notice at a Property, on its 1st Reading. Roll call vote: Mr. Brown, aye, Mr. Reinhard, aye, Dr. Waddell, aye, Mr. Labenberg, aye, Mr. Holtzhafer, aye, Mr. Barrett, aye, Mrs. Gilbert, aye. There were 7 ayes. Motion carried.

Mr. Neely stated that he received Solicitor Procyk's opinion about the Weiders Lane issue and the item will be on the Agenda for the next Public Works Committee Meeting.

Mrs. Gilbert stated that more information was required on the sign request from Western Salisbury Church and the Committee will discuss the item if the information is received.

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b. Health, Sanitation, and Conservation Committee

Mr. Reinhard reported that at the last Board of Health Meeting it was decided to change the manner in which restaurants are inspected. In the past, Mr. Ritter, the Health Officer, conducted two facility inspections per entity per year, but is changing to a “risk based” analysis where facilities with higher risk factors are inspected more often. Those that fall into a “high” category will be inspected three times per year, those with a “moderate” risk factor will be inspected two times per year, and those with “low” risk factors will be inspected once.

Mr. Reinhard reported that there was recently a House Bill passed relating to the Pennsylvania Department of Agriculture that will affect the Health Officer’s duties. Borough Ordinances will need to be amended to respond to the new legislation.

Progress.

c. Parks and Recreation Committee

Mr. Barrett reported that the next Committee Meeting is scheduled for December 7, 2010 at 3:30 p.m.

Progress.

d. Public Safety Committee

Mrs. Gilbert reported that the Committee recommends hiring Donald Riley, Jr. as a driver for Emmaus Fire Department Aerial Truck 731. He has completed all the required driver/operator training.

Motion by Mr. Brown, seconded by Mr. Barrett to hire Donald Riley, Jr. as a driver for Emmaus Fire Department Aerial Truck 731. There were 7 ayes. Motion carried.

Progress.

e. General Administration Committee

Dr. Waddell reported that the Public Works Director, Jeff Clapper, is requesting authorization to advertise for a full time Mechanics Position. Marvin Jennings is currently working as a subcontractor in the Mechanics Shop as a result of a mechanic still being out on a workers compensation claim. Mr. Labenberg asked if it is a new addition or if it will be a replacement. Mr. Neely responded that it will be to fill the prolonged vacancy in the Mechanics Shop.

Motion by Dr. Waddell, seconded by Mr. Labenberg, to authorize the Public Works Director, Jeff Clapper, to advertise for the full time Mechanics Position. There were 7 ayes. Motion carried.

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Dr. Waddell thanked the Emmaus Main Street Program for the success of the tree lighting at Triangle Park. He also thanked the Public Works Department.

The next Committee Meeting is December 8, 2010 at 2:00 p.m.

Progress.

f. Budget and Finance Committee

Mr. Holtzhafer read Resolution 2010-36, authorizing payment of the December 6, 2010 Bill List, as follows:

Bill List	\$	197,371.85
Payroll #23 and #24	\$	230,785.78
Payroll Taxes	\$	<u>70,317.04</u>
Total	\$	498,474.67

Done this 6th day of December 2010.

Motion by Mr. Holtzhafer, seconded by Mr. Reinhard to approve the December 6, 2010 Bill List. There were 7 ayes. Motion carried.

Mrs. Gilbert read the title of Resolution 2010-34, A Resolution Establishing Refuse Collection Assessment Fees in the Borough of Emmaus, Lehigh County, Pennsylvania, for the Calendar Year 2011.

Mr. Reinhard stated that he is going to vote against the motion because he believes there should be an assessment and an equal expense and either the budget or assessed amount needs to be adjusted. Mr. Labenberg stated that he agrees with Mr. Reinhard and stated that he does not support leaving the money that the Borough is saving in refuse fees in the General Fund.

Motion by Mr. Holtzhafer, seconded by Mr. Brown to adopt Resolution 2010-34, A Resolution Establishing Refuse Collection Assessment Fees in the Borough of Emmaus, Lehigh County, Pennsylvania, for the Calendar Year 2011. There were 5 ayes, 2 opposed (Reinhard, Labenberg). Motion carried.

Mr. Holtzhafer read Resolution 2010-35, A Resolution of the Council of the Borough of Emmaus, Lehigh County, Pennsylvania, Confirming and Establishing a Schedule of Fees and Charges for Permits and Services.

Motion by Mr. Holtzhafer, seconded by Mr. Reinhard to adopt Resolution 2010-35, A Resolution of the Council of the Borough of Emmaus, Lehigh County, Pennsylvania, Confirming and Establishing a Schedule of Fees and Charges for Permits and Services. There were 7 ayes.

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Mr. Reinhard noted that Crossing Guards received a free pool membership and suggested that on Page 5, under Pool Fees, there should be a line item showing zero to reflect it. He also asked if Borough employees receive a discounted rate on pool membership. Mr. Neely responded that Borough employees do not receive a discount on pool membership. Mrs. Gilbert confirmed that Crossing Guards receive a free pool membership for volunteering. Mr. Neely suggested that instead of changing the fee schedule, Council make a motion to waive the pool membership sometime in early 2011.

Mr. Holtzhafer reported that Mr. Neely has prepared two copies of the 2011 Proposed Budget, lettered A and B. Mr. Neely stated that at the November 15, 2010 Council Meeting, Council voted to dissolve the Parks and Recreation Fund and move the expense items into their own expense category and move the revenue to General Fund Revenue. He stated that 2011 Proposed Budgets A and B reflect the change. He noted that in Budget A on Page 12, Planning/Zoning, Emergency Management, Civil Service Commission, Health Department, and Refuse/Composting all fall under the Planning and Zoning Tab. On Page 15, which is the second page of Public Works, he noted that Library and Contingency/Equity Reserve fell under the Public Works Tab. Proposed Budget A reflects the historical placement of these sections. Proposed Budget B reflects the sections being moved to General Government Administration, except for 2 line items in Refuse/Composting, Staff Wages and Processing Charges, which are moved to Public Works under a heading titled "Composting." Mr. Neely commented that in his opinion Proposed Budget B makes more sense from an organizational standpoint. He stated that there are no differences in the amounts of the line items or the total expenditures in the General Fund.

Mr. Holtzhafer stated that if there are no concerns with Proposed Budget B, that is the Budget that will be voted on.

Motion by Mr. Holtzhafer, seconded by Mr. Reinhard to read Ordinance No 1074 – An Ordinance Levying Taxes for the Fiscal Year 2011 for the Borough of Emmaus at the Rate of 13.00 Mills Pursuant to Section 1310 of the Borough Code of the Commonwealth of Pennsylvania, in short title. (1st Reading 12/6/10). There were 7 ayes. Motion carried.

Mr. Holtzhafer read Ordinance No. 1074 in short title.

Motion by Mr. Holtzhafer, seconded by Mr. Reinhard to adopt Ordinance No. 1074 - An Ordinance Levying Taxes for the Fiscal Year 2011 for the Borough of Emmaus at the Rate of 13.00 Mills Pursuant to Section 1310 of the Borough Code of the Commonwealth of Pennsylvania on its first reading. Roll call vote: Mr. Labenberg, aye, Mr. Holtzhafer, aye, Mr. Barrett, aye, Mr. Brown, aye, Mr. Reinhard, aye, Dr. Waddell, aye, Mrs. Gilbert aye. There were 7 ayes. Motion carried.

Mr. Holtzhafer entertained questions about the 2011 Proposed Budget.

Mr. Labenberg asked for clarification on Line Item 301.400, Tax Claim. He stated that Line Item, 310.000, Per Capita, is budgeted at \$50,000 and stated that the projected figure for December is \$34,000 - \$35,000. He asked if there is a problem with residents mailing in

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their Per Capita Tax. Mr. Neely responded that Central Tax Bureau credited the Borough with receiving funds but had not mailed the checks. The checks are expected to arrive by the third week in December. Mr. Labenberg noted Line Item 310.800, Business Privilege Tax, and asked why the budgeted amount was increasing by approximately \$5,000 over what was received in 2010. Mr. Neely responded that the increase is to account for businesses that may have been previously missed. Mr. Labenberg commended Mr. Neely for his projection on the Earned Income Tax and Local Services Tax budgeted amount for 2010. Mr. Reinhard commented that since 2002 the increase for Earned Income Tax is 1.8% and it is important for the Borough to look closely at expenditures.

Mr. Neely commented that he advertised in the East Penn Press that the proposed 2011 Budget will be available for inspection at Town Hall and will be uploaded to the Borough website on Wednesday, December 8, 2010. The second reading of the Taxing Ordinance will be at the next Council Meeting on December 20, 2010, and the 2011 Budget will be enacted.

Motion by Mr. Holtzhafer, seconded by Mr. Labenberg to approve the 2011 Proposed Budget as drafted and to be made available to the public for inspection at Town Hall. There were 6 ayes, 1 opposed (Reinhard). Motion carried.

Mr. Labenberg thanked the Budget and Finance Committee and Mr. Neely for the process that was used in preparing the 2011 Budget and stated that the process was very smooth. Dr. Waddell thanked Mr. Neely and the Budget and Finance Committee for their work preparing the 2011 Budget. He also thanked Staff and the Department Heads for cutting costs and commented that it is a pleasure not to have a tax increase.

Progress.

g. Community Relations, Planning and Development Committee

Mr. Brown reported that the next Committee Meeting is December 22, 2010 at 4:15 p.m.

Mr. Brown invited the members of the Flag Day Association to the next Committee meeting to discuss the Flag that was displayed at Town Hall. Mr. Neely noted that the Flag was placed in the Vault in Town Hall.

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h. Ad Hoc-Community/School Relations Committee

Mrs. Gilbert asked the status on the Junior Council Member Draft Resolution and Review. Mr. Holtzhafer responded that it has not been returned by the East Penn School District.

Progress.

PERSONAL APPEALS, PART II

A. Nancy Hill, 119 S. 6th St., voiced concern about the lighting that was chosen for the Broad Street Reconstruction Project. She stated that a 10% Administrative Fee imposed by the Borough for curb and sidewalk replacement is too high. Mr. Neely responded that the notices for the curb and sidewalk replacement were mailed out on October 13, 2010 and he is unaware of any residents that complained about replacing curb/sidewalk. Mrs. Hill suggested that residents may be embarrassed to come before Council and admit that they have low incomes. Mr. Neely clarified that the Administrative Fee is only imposed if the Borough needs to replace the curb/sidewalk. Mr. Labenberg reminded Ms. Hill that residents are required to maintain their properties and one aspect of the maintenance is sidewalk replacement. Mr. Brown stated that he is highly offended by Ms. Hill's accusation that Council is insensitive to residents' incomes and stated that he understands the economic hardships that people are suffering.

B. John Donches, 559 Minor St., suggested that when contractors are submitting bids for the curb/sidewalk portion of the Broad Street Project they could submit a bid for completing all of the curb/sidewalk work. Mr. Donches complimented Jeff Clapper and the Public Works Department for working hard to maintain the Borough.

C. Lynn Donches 559 Minor St., asked if the 500 Block of Broad Street is a Snow Emergency Route.

D. Mike Nonnemacher, Emmaus Ambulance Corps, reminded residents to mail in their 2011 Emmaus Ambulance Corps Subscription/Donation. He stated that many residents are confused about when to dial 911 and encouraged residents to call 911 whenever there is an emergency situation. Mr. Labenberg thanked Mr. Nonnemacher for helping to save lives.

BOROUGH MANAGER'S REPORT

Mr. Neely advised that the Significant Revenue and Expense Items for November 2010 are in the Council binders, and offered to entertain any questions about them.

Mr. Neely reported that he obtained authority from Council to approach the General Authority to request funds toward the 2011 Pension Plan but was made aware that the request could not be honored by the General Authority. He reported that he attended the General Authority Meeting and requested funds for three items for the Authority's 2010 Budget Year. He stated that he requested \$32,000 for a sewer utility truck, \$32,000 for a police car, and \$14,000 for the garage door for the Fire Department, which are items budgeted for 2011. Mr.

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Neely informed the General Authority that he would supply them with all necessary documentation, including contracts, for its 2010 Fiscal Year. The General Authority voted unanimously to grant the requests as the 2010 donation even though they will be purchased in 2011. Mr. Neely expressed his thanks to the General Authority for granting the request for capital items. He stated that the General Authority has been graciously helping the Borough since 1989 in reaching its budget achievements.

PRESIDENT'S BUSINESS

Mrs. Gilbert recessed the meeting at 9:05 p.m. for an Executive Session.

Mrs. Gilbert reconvened the meeting at 9:41 p.m. with no official action taken.

**Motion by Mr. Barrett, seconded by Mr. Brown to adjourn. There were 7 ayes.
Motion carried.**

The Meeting of the Emmaus Borough Council adjourned at 9:41 p.m.

Craig B. Neely
Borough Manager

Transcribed by: Paula Weiant
Administrative Assistant
December 7, 2010