

For Office Use
Only:

Date Received:

Emmaus Façade Grant Program – 2016 For Storefront and Façade Improvements

Application

Date Submitted: _____

Applicant: _____

Business Name: _____

Mailing Address: _____

Business Phone: _____ Home Phone: _____

E-Mail: _____ Web: _____

Location of Building: _____

Applicant is the:

Building Owner _____

Building Tenant _____

IF APPLICANT IS THE BUILDING OWNER:

Current Tenants:

1. _____ Lease Expires: _____

2. _____ Lease Expires: _____

3. _____ Lease Expires: _____

IF APPLICANT IS A BUILDING TENANT:

Landlord's Name (written letter of approval must be included): _____

Landlord's Address: _____

Landlord's Telephone #: _____

How Long Has Applicant Been at Present Location? _____

When Does Your Lease Expire? _____

SELECTED CONTRACTOR INFORMATION:

Name: _____

Address: _____

Telephone #: _____

Total Construction Cost: _____

2nd Cost Estimate (REQUIRED TO BE COMPLETED WHEN GRANT IS APPROVED):

Name: _____

Address: _____

Telephone #: _____

Total Construction Cost: _____

REQUIRED ATTACHMENTS TO APPLICATION:

Completed and Attached?

Written Description of Work

Current Pictures of Building (color photos required)

Scale Drawings of Proposed Improvements (if applicable)

Landlord Letter of Approval (if applicable)

Copies of Actual Contractor Cost Estimate(s)

DISCLAIMER:

I hereby certify that all information contained in this application is accurate and true to the best of my knowledge.

This application is not a final commitment by either party to undertake, nor to pay for, any renovations, but a strong indication by the APPLICANT of his / her willingness to undertake renovations in accordance with the Emmaus Façade Grant Program policies, procedures, and design guidelines.

The APPLICANT desires to pursue the program by participating in the design and bidding phases of the program

The APPLICANT will be notified of the committee's decision as to whether or not APPLICANT qualifies for participation.

SIGNATURE: _____

PRINTED NAME: _____

DATE: _____

Submit completed application and all requirements attached to:

Borough of Emmaus
Attn: Borough Manager
28 S. 4th Street
Emmaus, PA 18049

