



# CRIMINAL HISTORY BACKGROUND CHECK & DRIVER'S LICENSE AUTHORIZATION FORM

The Borough of Emmaus requires criminal background checks of all full-time and part-time employees, seasonal employees, interns and volunteers (over age 14). The Borough also requires drivers' license checks for those classifications utilizing Borough vehicles and equipment. These measures are being instituted in an attempt to ensure the safety of participants, employees and volunteers.

## EMPLOYEE INFORMATION

PLEASE PRINT CLEARLY

<b>Status:</b>	<input type="radio"/> Employee	<input type="radio"/> Seasonal/Intern	<input type="radio"/> Volunteer
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<b>Last Name:</b>		<b>First Name:</b>		<b>Middle Initial:</b>	
<b>Date of Birth:</b> ___ / ___ / ___ <small>Month / Day / Year</small>	<b>Gender:</b> M F <small>(Circle One)</small>	<b>Race:</b> W B I A U <small>(Circle One)</small>			
<b>Social Security Number:</b>		<b>Codes for Race:</b> White.....W      Black.....B American Indian/Alaskan.....I Asian/Pacific Islands.....A Unknown.....U			
<b>Driver's License Number:</b>		<small>Please note: The Pennsylvania State Police do not have a code for "Hispanic". It is recommended to use the code that most closely represents the individual. Typically, "U" is used if this cannot be determined, which includes all possible races in the search.</small>			
<b>Driver's License Expiration Date:</b>					

If you may be known by any other name (i.e., pre-marriage, alias), please indicate:  Yes  No

If so, when was the last year you used this name? \_\_\_\_\_

<b>Other Last Name:</b>		<b>Other First Name:</b>		<b>Other Middle Initial:</b>	
<b>Other Last Name:</b>		<b>Other First Name:</b>		<b>Other Middle Initial:</b>	

I certify that the information provided above is true and complete. I understand that false or misleading information given in my employment or volunteer application, interview(s) or on this form may render my application, employment, or volunteer status void and may result in termination in the event of my employment or volunteer assignment. I authorize the Borough to make a criminal background investigation in arriving at a decision regarding my employment or volunteer service. I further authorize the Pennsylvania State Police, Pennsylvania Department of Human Services, and PA Cogent to release criminal background information as part of the criminal background and the Pennsylvania Department of Transportation to release driving records as part of the driver's license check to the Borough of Emmaus.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_